

INVITATION TO BID

Sealed bids for Delaware State University Contract No. **FD-15-045– University Courtyard Building #4 Improvements** will be received by the Delaware State University, in the reception area of the Purchasing Office in the Administration Building, 1200 N. DuPont Highway, Dover, DE 19901-2277 (Third Floor), until **2:00PM EST** local time on **March 18, 2016**, at which time they will be publicly opened and read aloud in the Conference Room. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

Project involves upgrading the suite interiors. This includes kitchen and bathroom renovations and new flooring throughout the apartments.

A **MANDATORY** Pre-Bid Meeting will be held on **February 25, 2016 at 1:30PM EST at the University Courtyard Leasing Office** for the purpose of establishing the listing of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Sealed bids shall be addressed to the Delaware State University c/o the Purchasing Department, Administration Building, Room 321 (Third Floor), Dover, DE 19901-2277, Attn: Jessica Wilson, Director of Purchasing. The outer envelope should clearly indicate: **"DSU CONTRACT NO. FD-15-045 – University Courtyard Building #4 Improvements - SEALED BID - DO NOT OPEN."**

Contract documents may be obtained or reviewed at the office of Spiegle Architectural Group, Inc., 321 W. State St. Media, PA. upon receipt of \$150.00 per set/non-refundable, starting on the day of the mandatory pre-bid. Checks are to be made payable to "Spiegle Architectural Group, Inc". Alternatively, in consideration of our environment, and in alignment with the University's sustainability initiatives, bidders may request an electronic copy of the bidding documents by submitting a written request to constructionbid@desu.edu. Delaware State University track all bidders and ensure plan holder receive all addenda.

Summary of Events and Dates:

February 25, 2016	Mandatory Site Visit at the University Courtyard Leasing Office (1:30PM EST)
March 15, 2016	Deadline for Questions (4:00PM EST)
March 16, 2016	Posting of Answers to Contractor Questions (4:00PM EST)
March 16, 2016	Final Date for Addendums
March 18, 2016	Proposals Due (2:00 PM EST)
March 25, 2016	Contractor Selection Date
May 16, 2016	Anticipated Start of Construction Date (subject to change)
April 18, 2016	Latest Date for Contract Award
December 01, 2016	Substantial Completion

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. Delaware State University reserves the right to

reject any or all bids and to waive any informalities therein. Delaware State University may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days' notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

DRUG TESTING REQUIREMENTS FOR LARGE PUBLIC WORKS

Pursuant to 29 Del.C. §6908(a)(6), effective as of January 1, 2016, OMB has established regulations that require Contractors and Subcontractors to implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds. The regulations establish the mechanism, standards and requirements of a Mandatory Drug Testing Program that will be incorporated by reference into all Large Public Works Contracts awarded pursuant to 29 Del.C. §6962. Final publication of the identified regulations can be found at the following: [4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects](#)

END OF ADVERTISEMENT FOR BIDS