

## Addendum #2

Date: April 27, 2015

Project: Price Building 2<sup>nd</sup> Floor South Window Replacement

Contract: FD-15-012

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The work herein shall be considered part of the bid documents for the referenced project and carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Acknowledge receipt of addendum on the bid form as indicated.

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### **Clarifications:**

1. None

### **Changes to Specifications:**

1. Revisions were made to section 00 11 16 - invitation to bid, which changes the substantial completion date to September 30, 2015. **See attached.**

### **Changes to Drawings:**

1. None

### **General Information:**

1. Pre-Bid Sign-in Sheet: Please see attached sheet for a list of the attendees at the mandatory pre-bid. **See attached.**
2. Pre-Bid Meeting Minutes: These minutes are now integral to the bidding documents. **See attached.**
3. Substantial completion dates and key events have been revised. **See attached**

END

## INVITATION TO BID

Sealed bids for Delaware State University Contract No. **FD-15-012 – Price Building 2<sup>nd</sup> Floor South Window Replacement** will be received by the Delaware State University, in the reception area of the Purchasing Office in the Administration Building, 1200 N. DuPont Highway, Dover, DE 19901-2277 (Third Floor), until **3:00pm** local time on **April 29, 2015**, at which time they will be publicly opened and read aloud in the Conference Room. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

Project involves: The Project consists of the replacement of existing windows in the second floor south end and installation of new window treatment on first and second floor south end of the building and as per bid documents.

A **MANDATORY** Pre-Bid Meeting will be held on **April 22, 2015, at 1:00pm at Price Building Lobby** for the purpose of establishing the listing of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Sealed bids shall be addressed to the Delaware State University c/o the Purchasing Department, Administration Building, Room 321 (Third Floor), Dover, DE 19901-2277, Attn: Jessica Wilson, Director of Purchasing. The outer envelope should clearly indicate: **"DSU CONTRACT NO. FD-15-012 – Price Building 2<sup>nd</sup> Floor South Window Replacement - SEALED BID - DO NOT OPEN."**

Contract documents may be obtained or reviewed at the office of StudioJaed, 2500 Wrangler Hill Road, Fox Run Office Plaza, Suite 110, Bear, DE 19701 upon receipt of \$150.00 per set/non-refundable, starting on the day of the mandatory pre-bid. Checks are to be made payable to "StudioJaed". Alternatively, in consideration of our environment, and in alignment with the University's sustainability initiatives, bidders may request an electronic copy of the bidding documents by submitting a written request to [constructionbid@desu.edu](mailto:constructionbid@desu.edu). Delaware State University will track all bidders and ensure plan holder receive all addenda.

### Summary of Events and Dates:

<b>April 22, 2015</b>	<b>Mandatory Site Visit at Price Building Lobby (1:00PM EST)</b>
<b>April 24, 2015</b>	<b>Deadline for Questions (4:00PM EST)</b>
<b>April 27, 2015</b>	<b>Posting of Answers to Contractor Questions (4:00PM EST)</b>
<b>April 27, 2015</b>	<b>Final Date for Addendums</b>
<b>April 29, 2015</b>	<b>Proposals Due (3:00 PM EST)</b>
<b>May 06, 2015</b>	<b>Contractor Selection Date</b>
<b>May 18, 2015</b>	<b>Anticipated Start of Construction Date (subject to change)</b>
<b>May 18, 2015</b>	<b>Latest Date for Contract Award</b>

**September 31, 2015 Substantial Completion**

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates.

The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. Delaware State University reserves the right to reject any or all bids and to waive any informalities therein. Delaware State University may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days' notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

**END OF ADVERTISEMENT FOR BIDS**



# DELAWARE STATE UNIVERSITY

## OFFICE OF FACILITIES MANAGEMENT

1200 N. DuPont Highway  
Dover, Delaware 19901-2277

### Price Building 2<sup>nd</sup> Floor Window Replacement

Contract: FD-15-012

Mandatory Pre-bid Meeting

April 22, 2015 2:00PM

## MEETING MINUTES

Meeting Location: Delaware State University  
Price Building

Meeting Attendees:  
(Refer to attached Sign-In Sheet)

1. **Attendee Sign-In:**
  - a. Sign-in sheet was circulated. All attendees are signed in. Sign-in sheet will be distributed as part of Addendum #1.
2. **Responsible Parties:**
  - a. DSU: Jessica Wilson, Director of Purchasing
  - b. DSU: J.D. Bartlett, Director of Planning and Construction
  - c. DSU: Khalid Zerrad, Construction Project Manager
  - d. Studio-Jaed: Ed Lupinek, Architect
3. **Explanation of the project:**
  - a. As outlined in the Bid Advertisement. All documents can be obtained through the state bidding system at [http://www.bids.delaware.gov/bids\\_detail.asp?i=2555&DOT=N..](http://www.bids.delaware.gov/bids_detail.asp?i=2555&DOT=N..). Please contact [ConstructionBid@desu.edu](mailto:ConstructionBid@desu.edu) with any questions or concerns with obtaining bid documents.
  - b. Construction Schedule
    1. Earliest Start of Construction Date – May 18, 2015
    2. Substantial Completion Date – September 30, 2015
4. **Project Requirements:**
  - a. This project shall comply with all applicable State bid laws including, but is not limited to requirements for Bid Bonds, Payment Bonds, and Performance Bonds.
  - b. The State of Delaware Prevailing Wage Regulations apply to this project. Refer to the project manual for further information.
5. **Bid Form Review:**
  - a. The Bid Form was briefly outlined. It is essential that bid be submitted in its entirety including required forms & attachments, as indicated in the specifications. Submitted bid shall be lump sum. Submitted bid shall include pricing for each alternate.
  - b. Subcontractors List section of the bid form shall not be left blank for any reason. Noncompliance may result in a rejection of submitted bid. If bidding contractor is doing the work in the place of a subcontractor, indicate accordingly on said form. The following subcontractor categories have been established and shall be reflected in each bid:

### 1. Painting

RE: FD-15-012 – Price Building 2<sup>nd</sup> Floor South Window Replacement  
Mandatory Pre-Bid Meeting Minutes  
April 27, 2015

2. Demolition
3. General Trades
4. Windows
6. **Bid Submission:**
  - a. Bids will be accepted until April 29, 2015 3:00 pm, at the Administration Building in Room 321 of the Delaware State University, Dover Campus. Bids will be publically opened and read immediately.
7. **Document Interpretations or Questions:**
  - a. All bidding related questions should be submitted in writing to [ConstructionBid@desu.edu](mailto:ConstructionBid@desu.edu). Questions, answers to questions, and clarifications will be provided via addendum.
  - b. Submit all requests and questions, in writing via email, no later than April 24, 2015 by 4:00 pm.
8. **Addenda**
  - a. The final addendum will be issued on, or before, April 27, 2015.
9. **Question and Answers**
  - a. **Question:**  
**Answer:**

These notes represent the author's understanding of the issues discussed. Please contact the author with any discrepancies no later than three calendar days after receipt of these minutes. Otherwise, the contents of these minutes will be deemed accepted by all recipients.

/jdb

Enclosure(s): Pre-bid Sign-in Sheet

cc: All Attendees

Facilities Management File: N:\Planning and Construction\Projects\Price Building\FD-15-012 - 2nd Floor South Window Replacement\03-Bidding\Addenda\Addendum 2\Pre-bid Meeting Minutes.docx

Price Building Fire Alarm Replacement FD-15-015  
Pre-Bid Meeting Sign-in  
April 22, 2015 at 1:00 pm



Attendee	Company Information	Attach Business Card
Printed Name: <u>Mike Reynolds</u> Signature: <u>[Signature]</u> Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: <u>[Blank]</u>	Company: <u>Sherry Sons Electrical</u> Email: <u>mfreynolds@sherrysons.com</u> Phone: <u>302 275-8010</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: <u>David Edwards</u> Signature: <u>[Signature]</u> Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: <u>[Blank]</u>	Company: <u>Security Instrument Corp</u> Email: <u>dcedwards@securityinstrument.com</u> Phone: <u>302-228-3160</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: <u>WAYNE CONEGLIS</u> Signature: <u>[Signature]</u> Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: <u>FIRE ALARM</u>	Company: <u>DELCO ELECT</u> Email: <u>WAYNE@DELCOELECT.COM</u> Phone: <u>994-3400</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Price Building Fire Alarm Replacement FD-15-015

Pre-Bid Meeting Sign-in  
April 22, 2015 at 1:00 pm



Attendee	Company Information	Attach Business Card
<p>Printed Name: <u>Steven Redden</u></p> <p>Signature: <u>[Signature]</u></p> <p>Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Primary Contact: <u>Fire Alarm</u></p>	<p>Company: <u>ANACONDA</u></p> <p>Email: <u>APC.STEVE@comcast.net</u></p> <p>Phone: <u>834-1125</u></p> <p>Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p>	
<p>Printed Name: <u>Allen Plusch</u></p> <p>Signature: <u>[Signature]</u></p> <p>Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Primary Contact: <u>Fire Alarm</u></p>	<p>Company: <u>Tyce Integrated Security</u></p> <p>Email: <u>aplusche@tyce.com</u></p> <p>Phone: <u>302-395-3517</u></p> <p>Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p>	
<p>Printed Name: <u>Mike Barrett</u></p> <p>Signature: <u>[Signature]</u></p> <p>Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Primary Contact: <u>Fire Alarm</u></p>	<p>Company: <u>WAYMAN FIRE PROTECTION</u></p> <p>Email: <u>M.BARRETT@WAYMANFIREPROTECTION.COM</u></p> <p>Phone: <u>302-740-6253</u></p> <p>Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p>	



Price Building Fire Alarm Replacement FD-15-015  
 Pre-Bid Meeting Sign-in  
 April 22, 2015 at 1:00 pm



Attendee	Company Information	Attach Business Card
Printed Name: <u>MATT FINKLEY</u> Signature: <u>[Signature]</u> Primary Contact: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Primary Contact: <u>SCOTT HARRARD</u>	Company: <u>SUPERIOR ELECTRIC SERVICE CO.</u> Email: <u>SCOTT@SUPERIORELECTRIC.BIZ</u> Phone: <u>302-654-5949</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
<del>           Printed Name: <u>Gen II Contracting INC</u>            Signature: <u>[Signature]</u>            Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO            Primary Contact: <u>Bobby Wilson 302-233-6463</u> </del>	<del>           Company: <u>Gen II Contracting</u>            Email: <u>Churchdesignbuilders@gmail.com</u>            Phone: <u>302-233-6463</u>            Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO         </del>	
Printed Name: <u>TON GRAFT</u> Signature: <u>[Signature]</u> Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: <u>DEDC, LLC</u> Email: <u>FOROFF@DEDC-ENV.COM</u> Phone: <u>302-738-7172</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	



Price Building 2<sup>nd</sup> Floor Window Replacement FD-15-012  
 Pre-Bid Meeting Sign-in  
 April 22, 2015 at 2:00pm



Attendee	Company Information	Attach Business Card
Printed Name: <u>TR Rhoades</u> Signature: <u>[Signature]</u> Primary Contact: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Primary Contact: <u>TR Rhoades</u>	Company: <u>County Group</u> Email: <u>trhoades@countygrp.com</u> Phone: <u>302-322-8446</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: <u>Peter McManus</u> Signature: <u>[Signature]</u> Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: <u>County Group</u> Email: <u>p.mcmanus@countygrp.com</u> Phone: <u>302-329-4149</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: <u>Mary Sause</u> Signature: <u>[Signature]</u> Primary Contact: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Primary Contact: <u>Pete</u>	Company: <u>West Construction</u> Email: <u>estimating@westconstruction.com</u> Phone: <u>653-6469</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Price Building 2<sup>nd</sup> Floor Window Replacement FD-15-012  
 Pre-Bid Meeting Sign-in  
 April 22, 2015 at 2:00pm



Attendee	Company Information	Attach Business Card
Printed Name: <u>David S. Byler</u> Signature: <u>[Signature]</u> Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: <u>David</u>	Company: <u>Byler Home Builders</u> Email: <u>dbyler@gmail.com</u> Phone: <u>302-331-1393</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: <u>Taylor McCracken</u> Signature: <u>[Signature]</u> Primary Contact: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Primary Contact: <u>Josh George</u>	Company: <u>Whiting-Turner</u> Email: <u>taylor.mccracken@whiting-turner.com</u> Phone: <u>302-561-5665</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: <u>Scott Schuman</u> Signature: <u>[Signature]</u> Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: <u>Scott Schuman</u>	Company: <u>BRS Consulting Inc</u> Email: <u>brsconsultinginc@brsconinc.com</u> Phone: <u>302 786 2326</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Attendee	Company Information	Attach Business Card
Printed Name: <u>Bobby Wilson</u> Signature: <u>Bobby Wilson</u> Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: <u>Ben II Contracting Co.</u> Email: <u>Church design builder@gmail.com</u> Phone: <u>302 233-6463</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: <u>William Booth</u> Signature: <u>WB</u> Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: <u>Commonwealth Const. Co</u> Email: <u>booth@itscommonwealth.com</u> Phone: <u>302 654-6611</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: <u>Hyam Jackson</u> Signature: <u>Hyam Jackson</u> Primary Contact: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Primary Contact: <u>Steve Serbu</u>	Company: <u>Amakor Inc</u> Email: <u>Amakor@AOL.com</u> Phone: <u>302-834-8664</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	





Attendee	Company Information	Attach Business Card
Printed Name: <u>DANNUCK SCHABONI</u> Signature: <u>[Signature]</u> Primary Contact: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Primary Contact: <u>ED TDE</u>	Company: <u>ISA/EHI</u> Email: <u>ED@ISA.LLC.COM</u> Phone: <u>302 659 9090</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: _____ Signature: _____ Primary Contact: <input type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: _____ Email: _____ Phone: _____ Email Bid Updates: <input type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: _____ Signature: _____ Primary Contact: <input type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: _____ Email: _____ Phone: _____ Email Bid Updates: <input type="checkbox"/> YES <input type="checkbox"/> NO	



# DELAWARE STATE UNIVERSITY

## OFFICE OF FACILITIES MANAGEMENT

1200 N. DuPont Highway  
Dover, Delaware 19901-2277

Date: April 27, 2015

Project: FD-15-012 – Price Building 2<sup>nd</sup> Floor South Window Replacement

The revised project schedule and key events shall be considered part of the bid documents for the referenced project above and carried out in accordance with the Contract Documents.

### **Revised key events and dates:**

<b>April 22, 2015</b>	<b>Mandatory Site Visit at Price Building Lobby (2:00PM EST)</b>
April 24, 2015	Deadline for Questions (4:00PM EST)
April 27, 2015	Posting of Answers to Contractor Questions (4:00PM EST)
April 27, 2015	Final Date for Addendums
April 29, 2015	Proposals Due (3:00 PM EST)
May 06, 2015	Contractor Selection Date
May 18, 2015	Anticipated Start of Construction Date (subject to change)
May 29, 2015	Latest Date for Contract Award
<b>September 31, 2015</b>	<b>Substantial Completion</b>