

# Addendum #1

Date: May 5, 2015  
Project: Price 2<sup>nd</sup> Floor South HVAC Renovation  
Contract: FD-15-011

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The work herein shall be considered part of the bid documents for the referenced project and carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Acknowledge receipt of addendum on the bid form as indicated.

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## **Clarifications:**

1. Paint colors shall be selected by architect.
2. All new thermostats and temperature sensors are to be mounted at 60" AFF.
3. Wire-mold is acceptable to conceal low voltage wiring for temperature sensors and to conceal new power wiring to new GFCIs.
4. All work is to be coordinated with simultaneous asbestos abatement and window replacement projects for the same area.
5. The location(s) of existing ATC panel(s) are unknown. JCI is the existing ATC vendor on site.
6. The two-position, motorized, two-way isolation valves which are to be installed in the crawlspace (see SK-M.2) are to be manually-operated from the existing, campus-level operator's terminal with status indicators, for seasonal changeover.

## **Changes to Specifications:**

1. None.

## **Changes to Drawings:**

1. Drawing M8.6 – Add heating hot water piping demolition from boiler room extending into crawlspace. See sketch SK-M.1.
2. Drawing M8.6 – Add piping replacement from boiler room extending into crawlspace. Add (2) motorized valves for seasonal changeover. See sketch SK-M.2.

## **General Information:**

1. Pre-Bid Sign-in Sheet: Please see attached sheet for a list of the attendees at the mandatory pre-bid. **See attached.**

2. Pre-Bid Meeting Minutes: These minutes are now integral to the bidding documents. **See attached.**

**Questions and Answers:**

1. None.

END



# DELAWARE STATE UNIVERSITY

OFFICE OF FACILITIES MANAGEMENT

1200 N. DuPont Highway  
Dover, Delaware 19901-2277

Delaware State University  
Price 2<sup>nd</sup> Floor South HVAC Renovation  
Contract: FD-15-011  
Mandatory Pre-bid Meeting  
May 8, 2015, 1pm

## MEETING MINUTES

Meeting Location: Delaware State University  
Price Building  
Dover, Delaware

Meeting Attendees:  
(Refer to attached Sign-In Sheet)

1. **Attendee Sign-In:**
  - a. Sign-in sheet was circulated. All attendees are signed in. Sign-in sheet will be distributed as part of Addendum #1.
2. **Responsible Parties:**
  - a. DSU: Jessica Wilson, Director of Purchasing
  - b. DSU: J.D. Bartlett, Director of Planning and Construction
  - c. DSU: Khalid Zerrad, Construction Project Manager
  - d. Studio-Jaed: Dan Shurina, Engineer
3. **Explanation of the project:**
  - a. As outlined in the Bid Advertisement. All documents can be obtained through the state bidding system at [insert link from bids.delaware.gov]. Please contact [ConstructionBid@desu.edu](mailto:ConstructionBid@desu.edu) with any questions or concerns with obtaining bid documents.
  - b. Construction Schedule
    1. Earliest Start of Construction Date – June 1, 2015
    2. Substantial Completion Date – July 31, 2015
4. **Project Requirements:**
  - a. This project shall comply with all applicable State bid laws including, but is not limited to requirements for Bid Bonds, Payment Bonds, and Performance Bonds.
  - b. The State of Delaware Prevailing Wage Regulations apply to this project. Refer to the project manual for further information.
5. **Bid Form Review:**
  - a. The Bid Form was briefly outlined. It is essential that bid be submitted in its entirety including required forms & attachments, as indicated in the specifications. Submitted bid shall be lump sum. Submitted bid shall include pricing for each alternate.
  - b. Subcontractors List section of the bid form shall not be left blank for any reason. Noncompliance may result in a rejection of submitted bid. If bidding contractor is doing the work in the place of a subcontractor, indicate accordingly on said form. The following subcontractor categories have been established and shall be reflected in each bid:
    1. Demolition

RE: Price 2<sup>nd</sup> Floor South HVAC Renovation Contract: FD-15-011  
Mandatory Pre-Bid Meeting Minutes  
May 12, 2015

2. Electrical
3. HVAC
4. Sheet Metal
5. General Trades
6. Controls
7. Masonry

6. **Bid Submission:**
  - a. Bids will be accepted until **Friday, May 15, 2015**, at the Administration Building in Room 321 of the Delaware State University, Dover Campus. Bids will be publically opened and read immediately.
7. **Document Interpretations or Questions:**
  - a. All bidding related questions should be submitted in writing to [ConstructionBid@desu.edu](mailto:ConstructionBid@desu.edu). Questions, answers to questions, and clarifications will be provided via addendum.
  - b. Submit all requests and questions, in writing via email, no later than **Tuesday, May 12, 2015, 4:00 pm, EST.**
8. **Addenda**
  - a. The final addendum will be issued on, or before, **Wednesday, May 13, 2015.**
9. **Question and Answers**
  - a. **Question:**  
**Answer:**

These notes represent the author's understanding of the issues discussed. Please contact the author with any discrepancies no later than three calendar days after receipt of these minutes. Otherwise, the contents of these minutes will be deemed accepted by all recipients.

/jdb

Enclosure(s): Pre-bid Sign-in Sheet

cc: All Attendees

Facilities Management File: N:\Planning and Construction\Projects\Price Building\FD-15-011 - 2nd Floor South HVAC\03-Bidding\Pre-bid Meeting\Pre-bid Meeting Minutes.docx

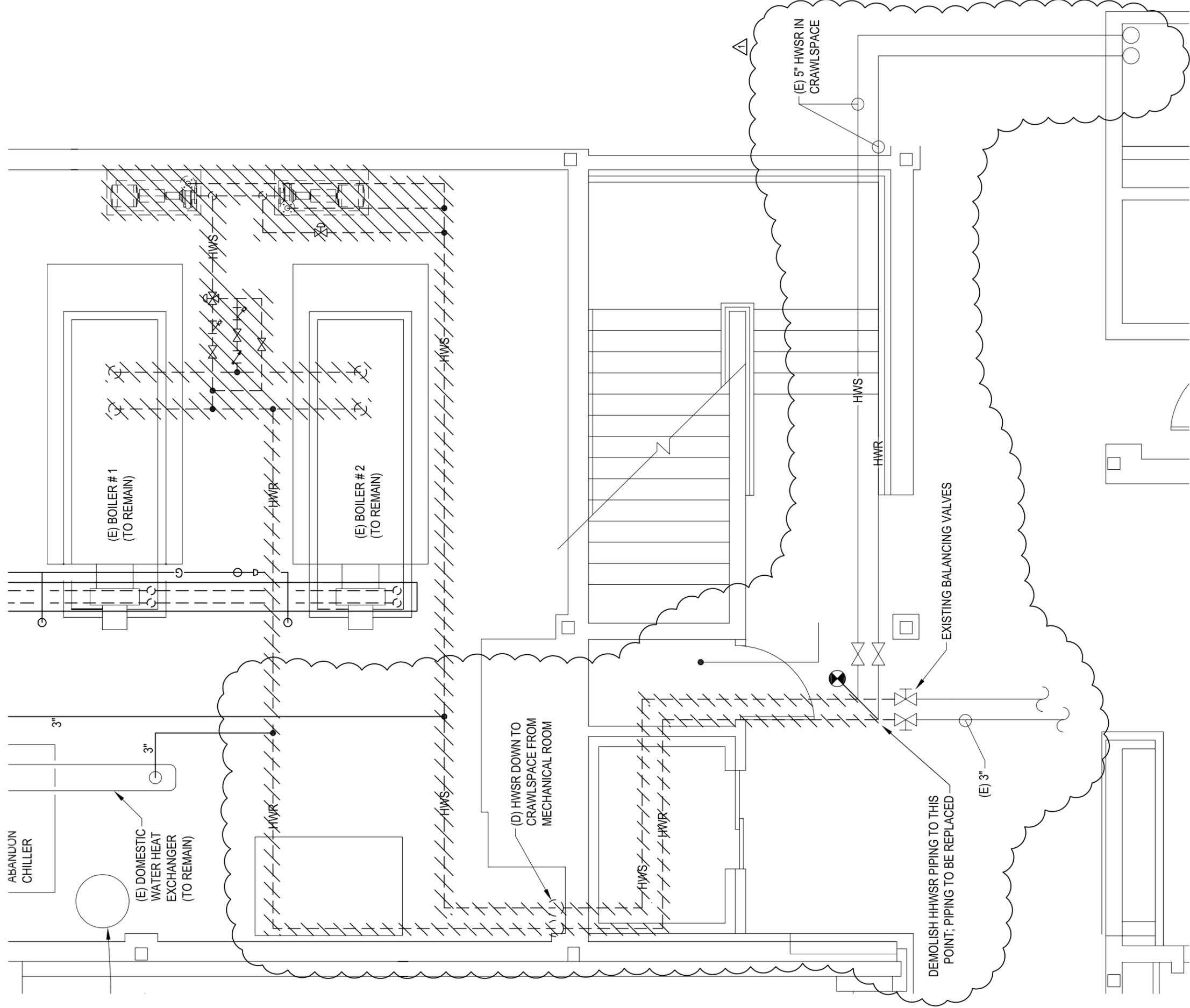


Attendee	Company Information	Attach Business Card
Printed Name: <u>John DeLano</u> Signature: <u>[Signature]</u> Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: <u>ST REVISIONS</u> Email: <u>JOHN@STRMECH.NET</u> Phone: <u>302 538 8101</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: <u>Terry Meese</u> Signature: <u>[Signature]</u> Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: <u>KENT Construction</u> Email: <u>ESTIMATOR@KENTCONSTRUCTIONCO.COM</u> Phone: <u>653 6469</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: <u>Bob Brodsky</u> Signature: <u>[Signature]</u> Primary Contact: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Primary Contact: <u>Bob Kelly</u>	Company: <u>Merix Mechanical</u> Email: <u>bbrodsky@merixmech.com</u> Phone: <u>302-366-8601</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	



Attendee	Company Information	Attach Business Card
Printed Name: <u>John Anderson</u> Signature: <u>[Signature]</u> Primary Contact: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Primary Contact: <u>John Biggs</u>	Company: <u>Modern Controls</u> Email: <u>jbiggs@moderncontrols.com</u> Phone: <u>(502) 325-6500</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: _____ Signature: _____ Primary Contact: <input type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: _____ Email: _____ Phone: _____ Email Bid Updates: <input type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: _____ Signature: _____ Primary Contact: <input type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: _____ Email: _____ Phone: _____ Email Bid Updates: <input type="checkbox"/> YES <input type="checkbox"/> NO	

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# BOILER ROOM MECHANICAL DEMOLITION PLAN

SCALE: 1/4" = 1'-0"

1  
SK-M.1

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**STUDIO JAED**  
 ARCHITECTS ■ ENGINEERS ■ FACILITIES SOLUTIONS

CORPORATE HEADQUARTERS  
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 BEAR, DE 19701  
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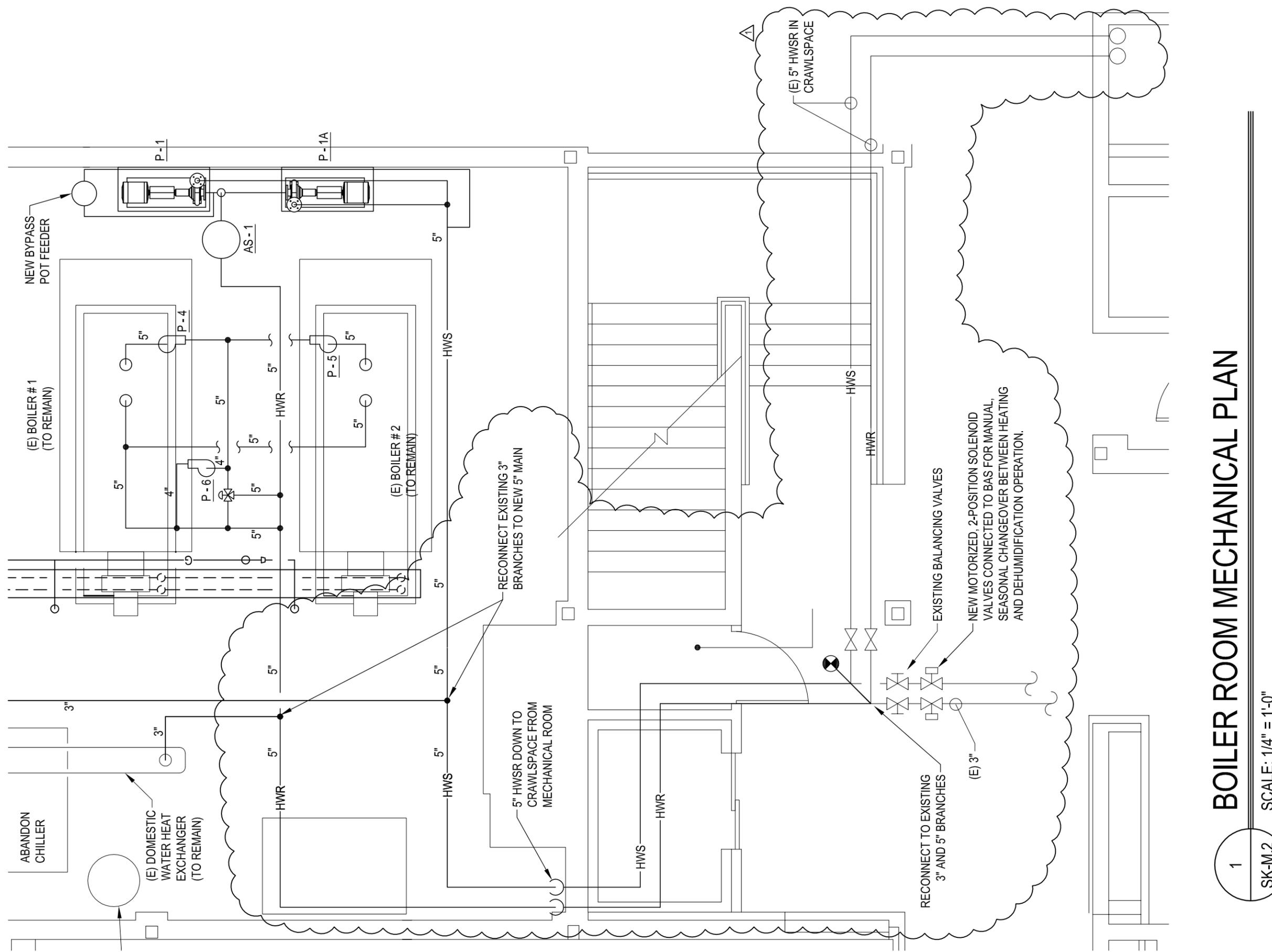
Website: [www.StudioJAED.com](http://www.StudioJAED.com)  
 E-Mail: [info@StudioJAED.com](mailto:info@StudioJAED.com)

REVISIONS	DESCRIPTION	DATE
△	REVISED FOR ADDENDUM #1	MAY 12, 2015

**PROJECT**  
 DELAWARE STATE UNIVERSITY  
 JOHN R. PRICE BUILDING  
 HVAC RENOVATIONS  
 1200 NORTH DUPONT HIGHWAY  
 DOVER, DE 19901

SHEET TITLE	
ADDENDUM #1	
DRAWN	CHK'D/DESIGNER
DLS	BMZ
DISCIPLINE	SHEET NO.
M	SK-M.1
PROJECT NO.	
15002	

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# BOILER ROOM MECHANICAL PLAN

SCALE: 1/4" = 1'-0"

1  
SK-M.2

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SHEET TITLE	
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DLS	BMZ
DISCIPLINE	SHEET NO.
M	SK-M.2
PROJECT NO.	
15002	