

INVITATION TO BID

Sealed bids for Delaware State University Contract No. **FD-15-008 – E&H Roof Replacement** will be received by the Delaware State University, in the reception area of the Purchasing Office in the Administration Building, 1200 N. DuPont Highway, Dover, DE 19901-2277 (Third Floor), until **3:00 PM EST** local time on **May 8, 2015**, at which time they will be publicly opened and read aloud in the Conference Room. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

Project involves replacing the roof at the E&H Building.

A **MANDATORY** Pre-Bid Meeting will be held on May 1, 2015, at 1:00 PM EST at E&H Building Lobby for the purpose of establishing the listing of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Sealed bids shall be addressed to the Delaware State University c/o the Purchasing Department, Administration Building, Room 321 (Third Floor), Dover, DE 19901-2277, Attn: Jessica Wilson, Director of Purchasing. The outer envelope should clearly indicate: **"DSU CONTRACT NO. FD-15-008 – E&H Roof Replacement - SEALED BID - DO NOT OPEN."**

Contract documents may be obtained or reviewed at the office of Fearn Clendaniel Architects, 6 Larch Avenue, Suite 398, Wilmington, DE, upon receipt of \$150.00 per set/non-refundable, starting on the day of the mandatory pre-bid. Checks are to be made payable to "Fearn Clendaniel Architects". Alternatively, in consideration of our environment, and in alignment with the University's sustainability initiatives, bidders may request an electronic copy of the bidding documents by submitting a written request to constructionbid@desu.edu. Delaware State University will track all bidders and ensure plan holder receive all addenda.

Summary of Events and Dates:

May 1, 2015	Mandatory Site Visit at E&H Building Lobby (1:00PM EST)
May 5, 2015	Deadline for Questions (4:00PM EST)
May 6, 2015	Posting of Answers to Contractor Questions (4:00PM EST)
May 6, 2015	Final Date for Addendums
May 8, 2015	Proposals Due (3:00 PM EST)
May 15, 2015	Contractor Selection Date
May 25, 2015	Anticipated Start of Construction Date (subject to change)
June 8, 2015	Latest Date for Contract Award
August 31, 2015	Substantial Completion

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. Delaware State University reserves the right to

reject any or all bids and to waive any informalities therein. Delaware State University may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days' notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

END OF ADVERTISEMENT FOR BIDS