

INVITATION TO BID

Sealed bids for Delaware State University Contract No. **FD-14-098 – Warren Franklin East & West Window Replacement** will be received by the Delaware State University, in the reception area of the Purchasing Office in the Administration Building, 1200 N. DuPont Highway, Dover, DE 19901-2277 (Third Floor), until **2:00PM EST** local time on **November 24, 2015**, at which time they will be publicly opened and read aloud in the Conference Room. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

Project involves replacing the windows at the Warren Franklin Residence Hall, both East and West wings.

A **MANDATORY** Pre-Bid Meeting will be held on **November 9, 2015, at 1:30PM EST at Warren Franklin East Lobby** for the purpose of establishing the listing of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Basis of award shall be **BEST VALUE**, and bids will be evaluated based on a weighted average consisting of Price (70%), and Schedule (30%). The bids shall be ranked according to the established criteria and awarded to the highest ranked bidder. In addition to other criteria indicated in § 6962 (d)(13) a., Title 29, Delaware Code, Delaware State University reserves the right to utilize submitted schedule as a criteria in determining the responsibility of the bidder.

Sealed bids shall be addressed to the Delaware State University c/o the Purchasing Department, Administration Building, Room 321 (Third Floor), Dover, DE 19901-2277, Attn: Jessica Wilson, Director of Purchasing. The outer envelope should clearly indicate: "**DSU CONTRACT NO. FD-14-098 – Warren Franklin East Window Replacement- SEALED BID - DO NOT OPEN.**"

Contract documents may be obtained or reviewed at the office of Fearn Clendaniel Architects, 6 Larch Avenue, Suite 398, Wilmington, DE, upon receipt of \$150.00 per set/non-refundable, starting on the day of the mandatory pre-bid. Checks are to be made payable to "Fearn Clendaniel Architects". Alternatively, in consideration of our environment, and in alignment with the University's sustainability initiatives, bidders may request an electronic copy of the bidding documents by submitting a written request to constructionbid@desu.edu. Delaware State University will track all bidders and ensure plan holder receive all addenda.

Summary of Events and Dates:

November 09, 2015 Mandatory Site Visit at Warren Franklin East Lobby (1:30PM EST)

November 17, 2015 Deadline for Questions (4:00PM EST)

November 19, 2015 Posting of Answers to Contractor Questions (4:00PM EST)

November 19, 2015 Final Date for Addendums

November 24, 2015 Proposals Due (2:00 PM EST)

December 01, 2015 Contractor Selection Date

December 11, 2015 Anticipated Start of Construction Date (subject to change)

December 24, 2015 Latest Date for Contract Award

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned

Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. Delaware State University reserves the right to reject any or all bids and to waive any informalities therein. Delaware State University may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days' notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

END OF ADVERTISEMENT FOR BIDS