



DELAWARE STATE UNIVERSITY

Office of Facilities

302.857.6204 Phone / 302.857.7244 Fax

kfair@desu.edu Email

Landscaping Bid Questions

1. What contractor currently holds the contract?
Priority Services
2. What was the bid amount of the contract that was awarded to this contractor? **Will not respond at this time.**
3. What, if any, contractual obligations were not met during the current contract? **Everything was fine, the contract expired.**
4. Are there any special wage scale restrictions? **None**
5. Are there any special time restraints or recommended schedules for days and times that mowing services are to be performed?
None at all
6. As far as the pricing lay out, what needs to be included in this weekly rate for each location, is it all items located in section 600.00 articles I including the materials costs? Does this need to include the price of all materials for mulching, fertilization, planting etc?) **Yes**
7. If replacing plants that are dead, are we to estimate this cost now or at the time of the replacement of the plant? Will this be an additional cost we would need to supply in a proposal for the college to approve and pay for? **At time of replacement.**
8. What color mulch is being required to be installed natural or black dyed?



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9. Plant, Ground Cover and vine plantings, is this the annual flowers that are planted on the campus? Is this a one time service? **Yes, One time.**
10. Article J would be a special request that would need additional proposals with pricing for approval prior to doing the work? **Correct**
11. On page 13 do the amounts in Section C pertain to how many a days a week it is necessary to be at each site location? **Yes**
12. Page 14 section I #3, edging is weekly on paved, concrete areas as well as beds. Does this mean the drives and parking lot edges are included? **Correct**
13. Page 14, Section I, #4 for weeding monthly is during growing season; is that growing months are April-Nov.? **Correct**
14. Page 15, Section 1, #6-to clarify the aeration is to be outside of maintenance contract scope and the contractor is to provide DSU with pricing on a work authorization form? **Correct**
15. Page 15, Section 1, #8, mulching is twice per year? **Correct**
16. Page 16, #11 planting, and #12 Planting Requirements are pertaining to work that is out of scope and contractor would have to provide DSU with pricing on a work authorization? **Correct**
17. Page 15, section of Tree Pruning - it states, "Trees shall be pruned to a uniform height" does that mean that all have to be uniform as in safety clearance and all limbs are clear up to 10 ft.? Or does it mean all trees need to be same height? **Uniform as in safety clearance.**



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18. Page 17 all seeding section (2, 3, and 4) would be provided on a work order to DSU due to the RFP does not state how much seeding areas are wanted or warranted for properties? **Yes**
19. Page 18, Section #9 and #10 would also be provided on a valid work document? **Correct**
20. Page 24-page 28-Storm Water Maintenance; section labeled Plant Material and Erosion would be areas that would require pricing sent to DSU on a valid work authorization? **No. Your weekly cost shall include section 600, I, #7 (Retention Basin)**
21. Are turf applications included in the scope of the contract? – If so what applications are expected? **See Scheduled Task for turf applications.**
22. Is there a specific scope of services for the Athletic Fields?
- **Football Field: No cutting service. Artificial turf.**
 - **Softball Field: 2" (coordinate with University for final height)**
 - **Soccer Field: 3" (coordinate with University for final height)**
 - **Baseball Field: 2" (coordinate with University for final height)**
 - **Practice Field: 2" (coordinate with University for final height)**
23. The RFP states in sections the contractor is responsible for debris and trash to be removed before mowing services for example, could DSU clarify that the contractor is or is not responsible for porter service – emptying trash cans, policing grounds etc.
No, you are not responsible for emptying trash cans.
24. Will irrigation be out of scope? **Draining irrigation system semi-annually is part of the contract.**



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25. Will flower rotations be out of scope? **Flower rotation is part of contract.**

26. In the RFP it states that the campus map will be provided by the University. How will this be provided? Email or Pickup. If pickup when and where should I pick this up at? **See attachment.**