



**Addendum 1:
James Baker Annex 2-story Addition,
Contract: PC 2013-001-Baker Annex Addition**

1. RFP Questions & Answers

James Baker Annex 2-story Addition PC 2013-001-Baker Annex Addition



Bid RFI Questions & Answers

<p>Q1. Do you have any more descriptive information on the project scope for the AE such as:</p> <ul style="list-style-type: none"> a. Project description of space needs and what its use is, such as Classrooms, Laboratories, and Offices etc.? If laboratories the specific type of lab. b. Approximate project size in square feet? c. Approximate project construction budget? <p>It would be helpful to know more about the details of the AE scope of work in order to give you a better and more focused submission.</p>	<p>A1. This addition is projected to hold a student lounge/break area, between 4-6 assistant professor offices, one teaching laboratory for Natural Sciences. The project square footage is to infill the entire courtyard (approximately 3400 square feet if you assume two complete stories of 1700 square feet can fit within that space.) The construction budget will be approximately \$1.19 million fully funded by USDA grant. For this submission, we will be evaluating based on qualifications with this type of renovation and addition. We anticipate that this submission will illustrate the full capabilities and experiences with designing an addition within an existing courtyard to include modifying the existing spaces as it relates to egress, ADA compliance, code review, and matching the existing exterior finishes to the new addition. See below sketch for the layout of a general lab space in this department. Please understand that your proposal will be evaluated based on the categories identified in the evaluation form. You are NOT designing the project now, but establishing your firm's qualifications to design this type of project. The detailed space programming will be discussed with the selected firm.</p>
<p>Q2. I see on page 14 of 31 Attachment B a requirement for Professional liability insurance in the amount of One Million Dollars</p>	<p>A2. The amount will be \$2,000,000.00. The limit is due to the potential of affecting the existing occupied building as well as the new addition.</p>

<p>(\$1,000,000). On page 16 of 31 it states The liability of the PROFESSIONAL shall, however, be limited to two million and 00/100 dollars (\$2,000,000.00) per occurrence.</p> <p>Which amount do you want for professional liability insurance?</p>	
<p>Q3. Has a site visit been established for this project? If not can we visit the James Baker Annex?</p>	<p>A3. There will not be a supervised site visit, however, a map has been provided for their use. They are free to review the building and selected site but cannot ask any questions about the project to any DSU and/or non-DSU personnel outside of the process described within this RFP.</p>
<p>Q4. What DSU Department(s) is (are) currently using the Annex? Will the same departments use the addition?</p>	<p>A4. The current occupants are the College of Agriculture & Related Sciences (http://www.desu.edu/agriculture-and-related-sciences/college-agriculture-related-sciences-0). This college will retain occupancy of this building and addition.</p>
<p>Q5. Has a program of spaces for the proposed addition been developed? If one has been prepared, who prepared it?</p>	<p>A5. There has not been a formal space program developed. The awarded firm/team will perform the service in coordination with the College of Agriculture & Related Sciences.</p>
<p>Q6. Will there be concurrent or phased modifications, such as energy retrofits, of the existing building as part of this project?</p>	<p>A6. No.</p>
<p>Q7. If no program has been developed, how has the proposed size of the addition been determined?</p>	<p>A7. Please see attached sketches 1, 2, and 3. The addition is determined due to the existing constraints of the courtyard.</p>
<p>Q8. Have there been conceptual or other preliminary designs prepared for the addition? If so, who was the architect and were there other consultants involved?</p>	<p>A8. No.</p>
<p>Q9. Is it possible to visit the existing building? If a site visit is permitted, whom may we contact to make an appointment?</p>	<p>A9. You are free to visit the site (un-escorted) but will not be permitted to disrupt or request any DSU personnel for additional information that what has been provided with this RFP.</p>
<p>Q10. We are familiar with the location of the building. Has a location for the addition been selected?</p>	<p>A10. See attached sketches 1, 2, and 3.</p>
<p>Q11. Do you anticipate substantial</p>	<p>A11. No.</p>

improvements to the infrastructure supporting the addition?	
Q12. Is there a restriction on the location of the prime firm?	A12. No. We expect the awarded firm/team to be very responsive to this project as we anticipate a lot of coordination with USDA for approvals and status of project.
Q13. Are there any Minority or Woman Owned goals that must be met with this project?	A13. No. We expect the awarded firm/team to be responsive to the project.
Q14. Is there a fee that is due on 4/2/13, or will a fee be requested from the highest technically ranked firm?	A14. A fee will be request from the (3) three highest technically ranked firms/teams. The selection will be based on qualifications and the fee will be negotiated.