

7.30.12

RE: Grossley Hall Renovations – 2012-PC-001-GH

Ladies & Gentlemen:

I am pleased to inform you that all proposals for the Grossley Hall Renovations, and their coinciding forms, received on July 26, 2012, have been reviewed and tallied. As a result of the review process, the following company that shall be awarded the Contract is:

Emory Hill & Company, Inc.

Congratulations to Emory Hill & Company for their successful submissions. We, at Delaware State University, look forward to working with them. Please accept this letter as an official Notice to Proceed. Additionally, the following documents are required to be submitted to Delaware State University:

- Certificate of Insurance – DSU as an Additional Insurer
- Current point of contacts & full contact information for each viable responsibility
 - Principle, Project Manager, Billing, etc.
- Signed Contract

If you have any questions, please feel free to contact the offices of the Planning and Construction Department.

Sincerely,

Jessica Wilson

Director of Purchasing