Delaware State University 1200 North DuPont Highway, Dover, DE 19901

6.28.12

RE: Annual Contract for Professional Services – Architectural – DSU 12 004 ArchServ

Ladies & Gentlemen:

I am pleased to inform you that all proposals for professional services, and their coinciding forms, received on June 8, 2012, have been reviewed and tallied. As a result of the review process, the following firms shall be awarded the Annual Contract for Professional Architectural Services, effective July 1, 2012 thru July 1, 2013 with a maximum of two (2), single year renewable contract extensions:

Studio JAED

Chesterville Architects

Buck Simpers Architects + Associates

Fearn Clendanial Architects

Davis Bowen & Friedel Inc.

Congratulations to these architectural firms for their successful submissions. We, at Delaware State University, look forward to working with you. Please accept this letter as an official Notice to Proceed. Additionally, the following documents are required to be submitted to Delaware State University:

- Certificate of Insurance – DSU as an Additional Insurer
- Price Sheet for the term of the contract
- Current point of contacts & full contact information for each viable responsibility
    - Principle, Project Manager, Billing, etc.
- Signed Contract

If you have any questions, please feel free to contact the offices of the Planning and Construction Department.

Sincerely,

Jessica Wilson

Director of Purchasing