

Request for Proposals Overview

Sealed responses for Contract No. **FM-FY17-001 – Pest Control Services** will be received by the Delaware State University, in the reception area of the Contract Administration Office in the Administration Building, 1200 N. DuPont Highway, Dover, DE 19901-2277 (Third Floor), until **3:00PM** local time on **March 16, 2017**. Bidder bears the risk of late delivery or delivery at wrong location of the University. Any response/ responses received after the stated time or received at wrong location of the University will not be entertained. Sealed responses shall be addressed to the Delaware State University Attn: Zafar Chaudhry, Associate Vice President of Contract Administration, Administration Building, Room 321 (Third Floor), Dover, DE 19901-2277. The outer envelope should clearly indicate: **“DSU CONTRACT NO. FM-FY17-001 – Pest Control Services - SEALED BID - DO NOT OPEN.”**

This Request for Proposals involves **Pest Control Services**.

There will not be any pre-bid meeting. Pre-bid meeting requirement has been waived.

Summary of Events and Dates:

The proposed schedule of events subject to the RFP is outlined below:

- **Site Inspections (not mandatory)** **February 23, 2017 at 10:00 AM** (All vendors will gather in the Facilities Management Conference Room. The site inspections will start from there under the guidance of a facilities management person promptly at 10:00 AM. Vendors are responsible for their own transportation and any other tools/ equipment that they would like to use for site inspections. **No other date for site inspections will be scheduled for this purpose.**)

- **Questions due to University** **February 27, 2017 at 10:00 AM**
- **Answers due to Contractor** **March 6, 2017**
- **Bid Opening** **March 16, 2017 at 3:00 PM**
- **Contractor Selection Date** **TBD**
- **Anticipated Contract Start** **TBD**

*** Each of the above date is subject to change**

Note: All questions shall be in writing and submitted via email to Zafar Chaudhry, Associate Vice President at zchaudhry@desu.edu

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Delaware State University reserves the right to reject any or all bids and to waive any informalities therein.

END OF ADVERTISEMENT FOR BIDS