



**REQUEST FOR PROPOSALS
PROPOSED REPAIRS & RENOVATIONS TO ADMINISTRATIVE OFFICES**

The Delaware State Housing Authority (DSHA) is soliciting sealed proposals from qualified Contractors for Proposed Repairs & Renovations to Administrative Offices for DSHA administrative facilities.

A mandatory pre-bid meeting will be held at Delaware State Housing Authority, 18 The Green, Dover, Delaware 19901 on Thursday, September 5, 2019 at 10:00 a.m.. At the meeting, participants will review the scope of work and will have the opportunity to view the site, and establish a listing of all subcontractor categories to be included in the bids.

Proposals will be accepted until 2:00 p.m., local time, Thursday, September 26, 2019 at the offices of DSHA, 18 The Green, Dover, Delaware 19901, at which time all proposals received will be opened with the names only of the bidders read publicly. No bids will be accepted after 2:00 p.m. No telephone, facsimile or oral bids will be accepted, nor will photocopies be accepted.

Information regarding this procurement is available at <http://bids.delaware.gov>. Contractors may obtain RFP packages from Steve Gherke at the offices of DSHA for the non-refundable fee of \$50 PAYABLE BY CHECK ONLY. Each proposal shall be submitted in a sealed, plain, envelope with the following endorsement typed or printed in the lower left corner:

**PROPOSED REPAIRS & RENOVATIONS TO ADMINISTRATIVE OFFICES
CONTRACTOR NAME AND ADDRESS
TIME AND DATE OF THE PROPOSAL OPENING**

DSHA will not be responsible for any proposals opened prematurely because of an improper endorsement.

All qualified persons, firms and proposers will receive consideration without regard to race, color, religious creed, ancestry, national origin, age, handicap or sex. Minority Business Enterprises (MBE), Women-Owned Business Enterprises (WBE), and Veteran-Owned Business Enterprises are encouraged to apply. Equal Opportunity Employer/Equal Housing Opportunity.

If you have any questions, please contact Steve Gherke at (302) 739-4263 or via e-mail at steve@destatehousing.com.

Delaware State Housing Authority
Telephone (302) 739-4263
Equal Opportunity Employer
Equal Housing Opportunity

