



STATE OF DELAWARE  
**DEPARTMENT OF TRANSPORTATION**  
800 BAY ROAD  
P.O. Box 778  
DOVER, DELAWARE 19903

JENNIFER COHAN  
SECRETARY

Telephone (302) 760-2031  
Facsimile (302) 739-2254

July 24, 2015

**CORRECTED LETTER - VIA E-MAIL**

David Speier  
Arrow Safety Device Company  
123 Dixon Street  
Selbyville, Delaware 19975

Dear Mr. Speier:

Your firm is awarded **Contract No. T201611001.01, F.A.P. No. NH-N067(28), SR1 Auxiliary Lane Sign Structures**, at the unit prices contained in your proposal of July 13, 2015, totaling \$196,295.45.

Please make four (4) copies of the attached Contract documents, all must be returned with original signatures. Use of the attached Contract Agreement form is mandatory. No substitutions are permitted.

The Department requests all documents, a copy of your **Delaware Business License** are returned to us within 20 days from the date of this letter. Failure to return the documents by said date will result in the Department canceling this award.

Fully executed copies of the Contract and a complete set of these documents will be sent to your firm. Do not proceed with work covered by this contract until receipt of Notice to Proceed from the Department.

Your company is required to complete the on-line State Of Delaware Substitute Form W-9 by visiting the Division of Accounting's website: <http://accounting.delaware.gov/>. It is the vendor's responsibility to act upon this instruction for submitting a new W-9 form, we will not be able to process payments if this is not completed and accepted by the Division of Accounting. You only need to do this one time to be entered into the state system. If you need assistance or have questions, please contact 302-672-5000 or email your inquiry to [FSF\\_Vendor\\_Maintenance@state.de.us](mailto:FSF_Vendor_Maintenance@state.de.us).

Sincerely,

*Original on File*

James H. Hoagland  
Contract Services Administrator

JHH  
Enclosures  
cc: Mr. H. Curran  
Mr. D. O'Neill