



STATE OF DELAWARE  
**DEPARTMENT OF TRANSPORTATION**

800 BAY ROAD  
P.O. BOX 778  
DOVER, DELAWARE 19903

CAROLANN WICKS, P.E.  
SECRETARY

Telephone (302) 760-2031  
Facsimile (302) 739-2254

**VIA OVERNIGHT DELIVERY**

January 4, 2011

Marjano/dba Sign-A-Rama  
995A South Chapel Street  
Newark, Delaware 19713

Ladies & Gentlemen:

Your firm is awarded Contract No. T201003001.01 – Section 1, 3, 4, 5, 6 and 7 – Community Transportation Fund, Statewide, at the prices contained in your proposal of November 4, 2010.

Enclosed are four (4) copies of the documents which must be executed as indicated on the Contract Agreements. **Use of the enclosed Contract Agreements is mandatory. No substitutions are permitted.**

All enclosed documents must be returned to this office by January 24, 2011. Failure to return the documents by January 24, 2011, will result in the Department canceling this award and retaining the 10% Bid Bond as damages.

Fully executed copies of the Contract and a complete set of these documents will be sent to your firm and Surety. Do not proceed with work covered by this contract until receipt of Notice to Proceed or Purchase Order.

**Effective July 2010, your company is required to complete the new on-line State Of Delaware Substitute Form W-9 by visiting the Division of Accounting's website: <http://accounting.delaware.gov/>. It is the vendor's responsibility to act upon this instruction for submitting a new W-9 form, we will not be able to process payments if this is not completed and accepted by the Division of Accounting. You only need to do this one time to be entered into the state system. If you need assistance or have questions, please contact 302-734-6827 or fax your inquiry to 302-736-7909.**

Very truly yours,

James H. Hoagland  
Contract Services Administrator

JHH:as  
Enclosure

cc: Ms. K. English  
Mr. B. Urbanek  
Mr. J. Pappas  
Ms. J. Griffith





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**VIA OVERNIGHT DELIVERY**

January 4, 2011

WCE Enterprise  
2110 East Route 70  
Cherry Hill, New Jersey 08003

Ladies & Gentlemen:


Your firm is awarded Contract No. T201003001.01 – Section 2 – Community Transportation Fund, Statewide, at the price contained in your proposal of November 4, 2010.

Enclosed are four (4) copies of the documents which must be executed as indicated on the Contract Agreements. **Use of the enclosed Contract Agreements is mandatory. No substitutions are permitted.**

All enclosed documents must be returned to this office by January 24, 2011. Failure to return the documents by January 24, 2011, will result in the Department canceling this award and retaining the 10% Bid Bond as damages.

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James H. Hoagland  
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