



STATE OF DELAWARE  
**DEPARTMENT OF TRANSPORTATION**  
800 BAY ROAD  
P.O. Box 778  
DOVER, DELAWARE 19903

JENNIFER COHAN  
SECRETARY

**VIA WEBSITE POSTING**

May 29, 2020

Contract No. DOT2005-License\_Plates  
Vehicle License Plates  
Statewide

Ladies and Gentlemen:

Enclosed is Addendum No. 1 for the referenced contract consisting of the following:

1. The Bid Proposal Cover, revised, to be substituted for the same page in the Proposal.
2. Revised page 5, Number 9 SAMPLE OR BROCHURES, required to optional

Please note the revisions listed above and submit your bid based upon this information.

Sincerely,  
*~signature on file~*  
Crystal Smith  
Contracts Coordinator  
Delaware Department of Transportation



# DELAWARE DEPARTMENT OF TRANSPORTATION

State of Delaware

Invitation to Bid

**Title: VEHICLE LICENSE PLATES**

**Contract ID: DOT2005-LICENSE\_PLATES**

*- Deadline to Respond -*

**Tuesday, June 16, 2020**

**2:00 P.M. Local Time**



**Bids shall be submitted to:**

State of Delaware  
**DEPARTMENT OF TRANSPORTATION**  
**Administration Building**  
**Contract Administration**  
**800 Bay Road, Dover, DE 19901**



**QUESTIONS** are to be submitted via e-mail to [dot-ask@delaware.gov](mailto:dot-ask@delaware.gov).

Responses to Questions will be posted to this project at <http://www.bids.delaware.gov>.

**8. DISCOUNT**

No qualifying letter or statements in or attached to the proposal, or separate discounts will be considered in determining the low bid except as may be otherwise herein noted. Cash or separate discounts should be computed and incorporated into unit bid price(s).

**9. SAMPLES OR BROCHURES**

Samples are **optional required** for evaluation purposes. They shall be used to compare and determine if the item offered complies with the intent of the specifications.

**10. PROPOSAL GUARANTY; BID BOND**

Each bidder shall submit with its proposal a guaranty in sum equal to at least **10%** of the total value of its bid, according to Delaware Code Title 29, Section 6927(a).

This bid bond shall be submitted in the form of good and sufficient bond drawn upon an insurance or bonding company authorized to do business in the State of Delaware, to the State of Delaware, Department of Transportation, or a certified check drawn on a reputable banking institution and made payable to the Delaware Department of Transportation in the required amount. The check will be deposited, then funds returned upon award of the contract, or if receiving the contract award, upon receipt of the performance bond. The bid bond form to be utilized is attached to this document.

**11. DELIVERY OF PROPOSALS**

Proposals shall be delivered in sealed envelopes, and shall bear on the outside the name and address of the bidder as well as the contract number of this ITB (DOT2005). Proposals must be delivered to the address listed below.



State of Delaware  
**DEPARTMENT OF TRANSPORTATION**  
**Administration Building**  
**Contract Administration**  
**800 Bay Road, Dover, DE 19901**  
**Bid for DOT2005**

All proposals will be accepted prior to the time and place set in the advertisement. Bidder bears the risk of delays in delivery. Proposals received after the time set for public opening will be returned unopened.

**12. WITHDRAWAL OF PROPOSALS**

A bidder may withdraw its proposal unopened after it has been deposited, if such a request is made prior to the time set for the opening of the proposal.

**13. PUBLIC OPENING OF PROPOSALS**

The bids shall be publicly opened at the time and place specified by the Agency. Bidders or their authorized representatives are invited to be present.