

**Delaware Department of Transportation
 QUESTIONS AND ANSWERS
 Architectural and Engineering Services
 Agreement 1909-1911
 Thursday, August 16, 2018**

Q #	Question	Answer
1	Please provide a list of tasks from the current A/E services contract.	This information is not provided as part of the solicitation process for this RFP.
2	Please confirm that the solicitation does NOT include a SBE goal.	This solicitation does not include a Small Business (SBE) goal.
3	The evaluation criteria lists 10% of scoring to experience with environmentally sustainable design. Obviously, the integration of green design practices into facilities design is intended; however, does DelDOT/DTC expect any "independent" environmental projects (compliance or mitigation, for example) that may be part of this contract?	Mitigation and compliance services are not anticipated.
4	Who are the incumbents in addition to RK&K?	The other incumbent was Johnson, Mirmiran & Thompson, Inc.
5	For this contract are you anticipating an Engineering firm or an Architectural firm to lead this contract?	Selection will be based upon the criteria listed in the RFP and evaluation of each firm's submitted proposal. Firm's must be able to demonstrate their ability to meet the criteria regardless of the type of firm.
6	Page 1, Project Description, third paragraph states that the "selected firms must be able to support FTA project commissioning requirements." Section 7 of the FTA Construction Management Handbook 2016 describes commissioning as "a process for validation of building equipment and systems" to minimize the risk of "underperforming heating, air conditioning, and ventilation systems; electrical power system failure and faults; unreliable support equipment." Is DelDOT seeking a certified commissioning specialist?	The short answer is yes, but a more thorough reading of Section 7 has commissioning beginning in the design phase. The review involves plans review, equipment and operating systems review and security and life safety analysis.
7	Per the RFP requirements D. Part I Section H 30, Additional Information is limited to 4 pages for to address the ratings criteria, can the support information such as the current workload be additional pages?	The 4 page limit only applies to any additional information firm's may wish to provide in direct support of the Rating Criteria.
8	Can the organization chart be 11x17 size sheet of paper?	Yes. There are no requirements in the RFP regarding paper size.