

**Delaware Department of Transportation**  
**QUESTIONS AND ANSWERS**  
**NPDES Statewide Storm System Inventory & Inspection**  
**Agreement 1852**  
**Friday, October 20, 2017**

Q #	Question	Answer
1	Please consider having a pre-proposal meeting so that Black and DBE firms can have an avenue of who to market their services as a sub so that they can be on a team?	There is no pre-proposal meeting for this project.
2	What is the DBE goal for this job?	DBE goals will be set on a Task basis if federal funding is utilized.
3	Would a DBE firm necessarily need to act as the prime contractor, or can a DBE firm serve as a subcontractor to a prime and still meet DeIDOT's DBE goals?	A DBE firm may participate as a prime contractor or a subcontractor and still meet DeIDOT's DBE goals.
4	Would a DBE firm (already certified as Woman-owned) need to already have DeIDOT DBE certification granted as of the RFP response due date? Or could an RFP response be favorably scored if a certified woman-owned firm has applied for but not yet received DeIDOT DBE certification?	Any qualified firm may submit a proposal regardless of their DBE status. Once a federal task is issued, the awarded firm must demonstrate how the DBE goal for that task will be met. DBE firms must be certified through DeIDOT's DBE Program in order to qualify toward meeting the goal.
5	Can you provide more description as to what types of services are included in the contract described by "Environmental Services, Inspections and Hazardous Waste Handling"? It is under "Professional Services Required".	Please see the RFP's Project Description for descriptions.
6	The RFP states on page 5 that joint venture submissions will not be considered. How does DeIDOT define a joint venture? The RFP references the prime contractor and subcontractors, so it is not entirely clear what sort of contractual arrangements DeIDOT is trying to preclude by disqualifying joint ventures.	A joint venture is two or more firms combining together as one entity. It does not refer to one primary firm submitting and having subconsultants participating in their proposal.

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7	<p>Rating Criterion #3 specifies “sufficient local staff to accomplish the proposed work.” How does DelDOT define “local staff” in the case of this RFP? Would a firm with offices in South Jersey, Philadelphia, and suburban Washington, DC, be able to potentially earn sufficient rating points under this criterion to effectively compete with in-state consultants?</p>	<p>Yes, there is no differentiation between in-state and out-of-state firms.</p>
8	<p>Page 3 of the RFP states that DBE goals will be established per task. If a DBE firm is identified in the proposal response as an intended subcontractor, would that inclusion result in a positive effect on the scoring for Criterion #1 for the project team qualifications?</p>	<p>If the DBE firm provides services identified in the RFP, it would demonstrate Project Team consideration.</p>