

Delaware Department of Transportation
QUESTIONS AND ANSWERS
Wetland Resource Evaluation
Agreement 1841-1843
7/17/2017

Q #	Question	Answer
1	Proposal Requirements, 5.,C., Regarding the permit requirement in Part I Section H 30, Additional Information, please clarify what is being requested with regard to the inclusion of example approved permits. Is the Department seeking the agency approval/permit issuance letters or the completed application packages? If the applications are to be provided, is the Department looking for all attachments (i.e. plans, delineation reports, etc.) or just the completed application forms? Permits applications can be very extensive in size, especially Individual Permits.	The Department is seeking copies of both the submitted permit applications and the approvals/issuances from that agency. The Department is looking for a complete application package with all attachments included.
2	Is the “Rating Criteria Support Information” where you would like to see our project approach?	The Rating Criteria Support Information Section within Section H is to be used for any information that directly relates to your ability to meet the specific rating criteria cited within the RFP document.
3	Does the 4 page limit for the “Rating Criteria Support Information” section include figures?	Yes, the page limit is all inclusive.
4	Proposal Requirements, 5.,C., Regarding the permit requirement in Part I Section H 30, Additional Information, please clarify the number of permits we are required to submit, and the number of copies. The RFP states that there is a “maximum of five copies of submitted and approved permits. Should we interpret this as five types of permits, or five copies of up to five types of permits? Are hard copies of these permits required, or will electronic copies be acceptable?	The Department is looking for a submission of permits from agencies listed in Proposal Requirements Section, Item 5., Part C, we are looking for one copy of the submitted and approved permits of up to 5 types of permits to be included with each of the (6) six proposals you are required to provide in Proposal Requirements Section, Item 5. Electronic copies will be acceptable due to the size of applications and attachments as six (6) separate copies submitted on digital disc or flash drive with your proposal.

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5	<p>Proposal Requirements, 5.,C., Regarding the permit requirement in Part I Section H 30, Additional Information, copies of five permits and permit application materials are to be provided in addition to the completed SF 330. To help minimize the size of the overall submission, can these copies be on two sided pages? For example, if the permit and application total 100 single sided pages, we would double side the pages and only 50 pages would be needed.</p>	<p>Yes.</p>
6	<p>Please specify how many example projects you want in Section G and how the five permit example relate to the total number of example projects. Please see some possible scenarios below. Are these five permits to be included as example projects in Section G? Are we only providing five Example Projects in Section G that consist of the five permit examples? Or, are we to provide 10 example projects in Section G and additionally provide permits from 5 other projects? Another option would be that you want 10 example projects in Section G and the five permits would be part of the total of ten projects.</p>	<p>Please review the SF330 instructions. No Section G limitations are noted in the RFP. No other constraints or correlations to the permit requirements are made in the RFP.</p>
7	<p>Proposal Requirements, 5.,C., Regarding the permit requirement in Part I Section H 30, Additional Information, can the copies of the five permits be for other types of linear transportation projects such as a railroads, pedestrian/bike paths, or airport runways?</p>	<p>Yes.</p>
8	<p>Proposal Requirements, 5.,C., Regarding the permit requirement in Part I Section H 30, Additional Information, are you requesting a maximum of five examples of the requested permit packages (NWP, IP, SLP, WL), each example to be included the Original, five hard copies and two electronic copies and are we to submit the entire permit package, since they are voluminous?</p>	<p>The Department is looking for a submission of permits from agencies listed in Proposal Requirements Section, Item 5., Part C, we are looking for one copy of the submitted and approved permits of up to 5 types of permits to be included with each of the (6) six proposals you are required to provide in Proposal Requirements Section, Item 5. Electronic copies will be acceptable due to the size of applications and attachments as six (6) separate copies submitted on digital disc or flash drive with your proposal.</p>

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9	Regarding the permit requirement in Part I Section H 30, Additional Information, does “five copies” refer to the maximum number of permits to be included as part of our 330 Part I Section H? If yes, are we limited to five permits total, or five of each type of permit (20 submitted and approved permits total)?	Yes, We will need 5 copies of each type of permit application/approvals submitted.
10	Who is the Program Manager for the DeIDOT Wetland/Waters Permit Program contract?	All questions and communications must be submitted to the dot.profservices@state.de.us mailbox and contact with any other DeIDOT employees regarding this procurement could result in your proposal being removed from consideration.
11	Who is the incumbent for this contract?	All publically available information regarding State of Delaware contracts can be found here: http://mymarketplace.delaware.gov/
12	See page 3, Proposal Requirements, Item 2 and confirm prequalification letter is sufficient for registration.	DeIDOT has no 'pre-qualification'. Please register per the instructions found in the RFP.
13	For SF330 Part I, Section H 30 – Additional Information (Item 5-C on Page 4 of RFP), please clarify the time period for reported workload (i.e., 3 years, 5 years, etc.).	Current workload.
14	We note font and page requirements (print 2-sided) with SF330 Item 5-C on page 4 of RFP. Is it DeIDOT’s preference for consultants to use Times New Roman and double-sided printing for the full submittal? May we use 9-point font for tables and captions – including SF330 Resumes and Project Descriptions? Are there other font size requirements associated with body of proposal?	The font type and size listed in the Proposal Requirements Section, Item 5., Part C, refers directly to the following as listed in the RFP: "Rating Criteria Support Information" Section and is limited to four (4) pages on two (2) sheets of paper formatted using Times New Roman, 12pt. font within Section H that covers any information that directly relates to your ability to meet the specific rating criteria cited within the RFP document.
15	Proposal Requirements, 5.,C., Regarding the permit requirement in Part I Section H 30, Additional Information, The “maximum of five (5) copies of submitted and approved” permits are listed as a bullet under the SF330 section of the RFP. Are we required to include these permits as part of our SF330 form, or should they be submitted as a separate attachment or section within our proposal?	It should be placed in Section H. of the SF330. Please review the RFP for instructions towards the SF330.

Q #	Question	Answer
16	Proposal Requirements, 5.,C., Regarding the permit requirement in Part I Section H 30, Additional Information, do the “five (5) copies of submitted and approved permits” refer to copies of actual permit applications or just the approved permits?	The Department is looking for a submission of permits from agencies listed in Proposal Requirements Section, Item 5., Part C, we are looking for one copy of the submitted and approved permits of up to 5 types of permits to be included with each of the (6) six proposals you are required to provide in Proposal Requirements Section, Item 5. Electronic copies will be acceptable due to the size of applications and attachments as six (6) separate copies submitted on digital disc or flash drive with your proposal.