

Delaware Department of Transportation
QUESTIONS AND ANSWERS
DMV System Modernization
Agreement 1833
August 14, 2017

Q #	Question	Answer
1	We are a DBE firm from Maryland. Are we allowed to participate as a subcontractor?	Yes.
2	Is there a list of larger firms on your state web site?	There is no bidder's list available for this procurement.
3	We are MBE (DBE) certified company in the State of Maryland. Are we able to pursue this opportunity in the State of Delaware?	Yes.
4	I was interested in knowing whether an MDOT-certified DBE incorporated in Maryland is eligible to participate in the referenced bid as a subcontractor?	Yes.
5	I am a small business concern, specializing in mobile applications development, and was wondering how I can team up with another vendor.	All awarded vendors will be publically posted here http://mymarketplace.delaware.gov/ once the procurement process is complete. See Answer to Question 2.
6	Is this contract a DBE set-aside? If no, is there a requirement for minimum DBE participation? If yes, are there also required minimum participation levels specified by socioeconomic group?	No, this is not a DBE set-aside. No, there is no minimum DBE participation. No, there are no minimum participation levels specified by socioeconomic group.
7	Is there an incumbent contractor for this project? If yes, please provide the contractor name, and the period of performance for the contract.	No.
8	Is there an incumbent contractor providing system engineering or other technical advice to Delaware DOT for this project?	No.
9	Has or is Delaware DOT (previously or currently) been involved in any other modernization projects? If yes, please provide details, as to the dates, contract number, and contractor.	Yes, see DOT1598-DMV MVALS at http://contracts.delaware.gov . This contract was mutually terminated in June 2015.

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10	Please provide the expected / anticipated / most suitable time frame for conversion / modernization of applications in Phase One.	Year and a half, give or take 6 months.
11	Please provide the expected / anticipated / most suitable time frame for conversion / modernization of applications in Phase Two.	9 months - 12 months
12	Please provide the relation in time between Phase One and Phase Two.	No gap is anticipated between the phases. Before implementation in Phase 1, requirements could be gathered for Phase 2.
13	Has a target architecture (“to be” architecture) for the systems / applications to be modernized been identified / selected / developed? If yes, please provide the details of the desired target architecture.	No, this will be developed with the selected firm.
14	Are details of the “as-is” technical architecture available prior to proposal submission? If yes, please provide the “as-is” technical architecture details.	The as-is is available in the RFP.
15	Are details of the “as-is” systems architecture available prior to proposal submission? If yes, please provide the “as-is” systems architecture details.	The as-is is available in the RFP.
16	Are details of the “as-is” operational architecture available prior to proposal submission? If yes, please provide the “as-is” operational architecture details.	No.
17	When is the proposal due? The due date on the web page is shown as September 17th, 2017, but the due date in the RFP text itself is shown as September 7th, 2017. Please provide the correct proposal due date.	We will be revising the due date to Thursday, October 12th 2017.
18	It appears that an expression of interest is also required. Please clarify if an expression of interest is required, or not, and if yes, then please provide the due date for the expression of interest.	The Expression of Interest and Proposal are the same document and should be considered interchangeable terms.

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19	What is the place of performance for this project? Please clarify what work is expected / required to be done at DOT facilities, and what work may be done at contractor facilities.	The expectation is that there is a PM and technical team that is part of the Modernization project team, with an emphasis that, depending on the job descriptions, some of the vendor's team is physically present in Dover, DE.
20	Please indicate the size of the space and other facilities to be provided at DOT site(s) to the successful offeror.	This information would be provided to the awarded firm after award.
21	I am a small business, but with no social disadvantages. I would be interested in serving as a subcontractor to a primary contractor. Is it possible for me to apply?	Proposals should be submitted by firms that want to be considered for award as a primary vendor only.
22	Section IX Rating Criteria lists as one of the rating criteria: "Experience performing DMV and/or Mainframe system modernizations". However, in section 8.4.5 References; the RFP asks for "up to three (3) references of DMV modernization projects with functionality similar to RFP, and up to three (3) references of other projects of similar size, nature and complexity." Will the RFP be amended to align the rating criteria with the references requirements, changing the "and" in references to "and/or" as it is in the rating criteria?	The RFP does not require changing. In the references section we are giving firms the availability to list projects of similar size, nature and complexity. The Rating Criteria will determine if the size, nature, and complexity of any listed projects in the References section will qualify as experience for this project.
23	Is there any restriction on the location of resources working on this project?	The expectation is that there is a PM and technical team that is part of the Modernization project team, with an emphasis that, depending on the job descriptions, some of the vendor's team is physically present in Dover, DE.
24	Section 6.1 SYSTEM CODE & CURRENT TECHNICAL ARCHITECTURE, states that "The Department will make the current SYSTEM CODE of MVALS available to interested Proposers". Will the Technical Architecture, including the database schemas; also be made available once the NDA references in this section has been submitted?	ANSWER PENDING.

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25	Section Appendix E - INITIAL COST PROPOSALS, asks for firm fixed price pricing for the base solution. Does the Base Solution include both Phase 1 – Modernization AND Phase Two - Dealer Titling?	ANSWER PENDING.
26	Appendix E, by including the word “initial”, implies that this pricing may be subsequently revised by the vendor. Will DDOT accept a firm fixed price for a discovery phase for the base solution, and initial estimated costs for the base solution; with firm fixed costs to be provided after the discovery phase for each of the RFP’s Phase 1 and 2?	No, we will not accept estimated pricing based on discovery.
27	How would we be able to get a list of plan holders to contact for possible subcontracting opportunities?	There is no plan holders list available for this procurement.
28	What is the estimated cost of the Electronic Health Records project?	This question does not apply in any way to this procurement.
29	Has the Department allocated funding for the Electronic Health Records yet? If so, through which source (budget, CIP, state/federal grant etc)?	This question does not apply in any way to this procurement.
30	Which other systems will have to integrate or interface with the Electronic Health Records, and will the State provide incumbent vendors for each system?	This question does not apply in any way to this procurement.
31	Does the Department anticipate any professional or consulting services may be needed to accomplish this effort? (i.e. project planning/oversight, PM, QA, IV&V, staff augmentation, implementation services etc.)?	All efforts to be supplied by the selected team.
32	Which vendor completed part 1 replacement of Dealers and Financials (as it relates to Dealer transactions) and 2 (Titles and Registration)? If a vendor has not been selected for this yet, when does DDOT hope to do so?	ANSWER PENDING.

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33	Who is/will be the technical contact/project manager for this effort?	All communication should be sent to the dot.profservices@state.de.us mailbox. Any communications with other Department employees regarding this procurement may be grounds for removal from consideration.
34	Is there a registration process to be approved as a vendor for the state prior to submitting a proposal for this RFP?	No.
35	We are a Canadian-based firm, is this RFP restricted to US companies only, or does it fall under NAFTA eligibility?	ANSWER PENDING.
36	Are there restrictions as to where the code conversion can be completed? i.e. - Does all the work need to be done on-site, or is it possible for it to be done remotely from our facility in Canada?	ANSWER PENDING.
37	Can you provide the total lines of source code to be migrated and/or will the code be available for SYSTRANS analysis? Additionally, can you provide the number of applications that are COBOL based versus Natural/ADABAS?	That will be provided once the NDAs have been signed.
38	Do the Natural and Cobol applications access only Adabas? Or are other databases such as VSAM accessed, and if so, can you provide details?	There are very few that access VSAM.
39	It states that the level of Cyber Liability of insurance required will be at \$100 million per occurrence based on the number of PII records being at level 6. Can you confirm that number is correct?	ANSWER PENDING.
40	Is the State of Delaware willing to negotiate and put a cap / limitation on the Unlimited Liability clause listed in the RFP document?	ANSWER PENDING.
41	Due to the complexity of the solution, we would like to respectfully request an extension on the due date, from Thursday, September 7th, 2017 at 2:00 P.M to Friday, October 13th, 2017.	We will be revising the due date to Thursday, October 12th 2017.

Q #	Question	Answer
42	The above excerpt from the RFP refers to “Expressions of Interest due date” however there is no reference to this date in the RFP or in the Procurement schedule within the RFP.	The Expression of Interest and Proposal are the same document and should be considered interchangeable terms.
43	Other than submit the NDA it is not clear what needs to be done in order to comply with Expression of Interest.	The Expression of Interest and Proposal are the same document and should be considered interchangeable terms.
44	Our Firm has many strategic partnerships with the System Integrator community and we are interested to know if there are particular ones the State of Maryland prefers to work with for one reason or another?	We have no preference for system integrators.
45	Does the State have any specific Socio Economic goal(s) for this RFP?	No.
46	Would the State provide a list of DBE firms with an interest in participating as subconsultants on this project since the link provided does not work?	There is no bidder's list, or interested subconsultant list, available for this procurement.
47	Please advise us if we can directly submit a proposal to this same email ID.	No. All submittals are to be in hard copy as explained in the RFP.
48	Do we need to register as a supplier to submit proposal (if yes, the procedure)	No. Please review section VIII. Proposal Requirements.
49	Any specific formats to be used to submit response.	Please review section VIII. Proposal Requirements.
50	Any other procedure to be followed.	Please review the entire Request for Proposals as that document outlines the process and requirements in full.
51	A contact name and number to have an initial discussion.	All communications regarding this procurement should be submitted in writing to dot.profservices@state.de.us as listed in the RFP. Any contact made with Department employees outside of that channel will be considered grounds for disqualification.