

Delaware Department of Transportation  
**QUESTIONS AND ANSWERS**  
**DTC - Rideshare & Transportation Services**  
**1631 Request for Qualifications**  
**Friday, October 5, 2012**

Q #	Question	Answer
12	I wanted to confirm the deadline date by which questions can be submitted to the department regarding the RFP?	There is no deadline listed in our RFQ, but the recommendation is a minimum of 2 business days prior to the due date to ensure a timely response
11	Can you please provide the level of advocacy desired by DTC regarding transit-friendly land use?	Any advocacy is appreciated, but must be done in conjunction with DTC Planning to insure that it is consistent with our current and/or planned service area.
10	What is the current count of enlisted employers/business owners acting as 'Business Partners in Transit' by county?	This information is not available at this time.
9	How many businesses are documented as providing pre-tax benefits by county?	Currently, all state agencies (DOT, DNREC, and colleges/universities) offer pre-tax benefits. Other company totals are not available at this time.
8	Which employer worksites are represented by the vanpools?	This information is not available at this time.
7	How many vanpools are in operation by county?	We don't have access to all vanpool numbers operating throughout the "state run" FLEET Vanpool program, which are only available Delaware State employees. Most vanpools in Delaware cross state and county lines. Private vanpools by county are: New Castle – 9, Kent = 7, Sussex = 1
6	How is 'active' participation of commuters within the ridematch system defined and what is the purge frequency in use of data records?	Active users are participants that have voluntarily entered into the software and continue to have current contact information.

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5	What percentage of these annual new commuter records are voluntarily entered by participants themselves via web interface versus other means including data dump of employee records provided by employers, phone calls, external registrations collected at field events, etc.?	All commuter records are entered voluntarily into the software.
4	Assuming an increased growth of new commuters into the ridematch system is a goal of the program, what is the level of new commuter registrations for each of the last 3 years (2010, 2011 and 2012-(to date)?	This information is not available at this time.
3	What are the current program goals with respect to those areas where performance is measured?	Goals include: Employer Meetings, New Employer Meetings, Rideshare Applications Processed, Formal Signed Employer Partnerships, Clean Commuters Observed, and Commuter Events.
2	Who currently houses the computer software and respective program data?	The Metropolitan Washington Council of Governments houses all the data on their servers.
1	What is the current program software in use?	The current software utilized is Base Technologies. The RidePro Trapeze software is also still accessible, but the available version has fewer options.