

**Delaware Department of Transportation**  
**QUESTIONS AND ANSWERS**  
**Statewide Construction Inspection**  
**Agreement 1819-1823**  
**December 28, 2016**

Q #	Question	Answer
1	The rating criteria only mentions the evaluation of construction inspection work for Key Staff and the Project Team, while the RFP identifies "Professional Services Required" as Engineering, Surveying, and Highway Design and the Project Description includes a discussion regarding the need for various design services (i.e., design of intersections, calculation of grades, design of curb ramps, ratings for pavements, etc.). What is the extent of the design work needed or is this an error?	The design work needed is mainly for road ratings and ADA design specifically for the Pavement and Rehabilitation projects.
2	Is there a Letter of Interest being requested in addition to just the SF 330 Form? If so, is there a page limit?	There is no Letter of Interest requested.
3	Is there a restriction on the number of resumes being allowed for inclusion in the SF 330 Form?	It is expected a one-page section E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT would be included for each key person that would manage the contract, and up to ten (10) individual inspectors anticipated to be available for this contract.
4	Is a Certification of Eligibility required for each subconsultant being proposed?	There are no subconsultant eligibility requirements stated in the RFP.
5	The SF330 Section H, item 30 instructions state in part "Attach additional sheets as needed." Is there a limit to the number of additional sheets allowed in this proposal, and if so, what is the limit?	Section H should only contain the following; The Prime consultant must indicate the current workload with the Department. List the following in a table format: Agreement No.; Agreement Title; Consultant PM; Prime or Sub; Total Dollars paid to date; current number of Tasks issued; and date of contract expiration. If possible, include the estimated fees for any Delaware DOT projects for which your firm has been selected and does not have an executed agreement in place.