

## STATE OF DELAWARE

## DEPARTMENT OF TRANSPORTATION

800 BAY ROAD
P.O. BOX 778
DOVER, DELAWARE 19903

SHAILEN P. BHATT SECRETARY

February 11, 2013

## Ladies and Gentlemen:

Attached is **Addendum No. 3** for Request for Proposal 1601- E-Z Pass Customer Service Center/DMV Telephone Call Center indicating the following revisions:

- 1. The Building Floor Plan for the E-Z Pass Customer Service Center/DMV Call Center to be located at 22-24 Loockerman Street, Dover, DE is being added to the RFP as ATTACHMENT F.
- 2. To further clarify Section 4.1 the required generator/back-up power supply system costs are the responsibility of the vendor.
- 3. The successful bidder will be responsible for designing and installing security systems (i.e. cameras).
- 4. Bidders must use the attached REVISED cost proposal page which includes the monthly lease/rental fees for the property at 22-24 Loockerman Street, Dover DE. The amount shown is the estimated **one-year lease/rental** fee for the included floor plan. This amount is the fee for the building plan "as is" and does not include any vendor requested build-out, utilities, or content insurance. All changes to building configuration must be pre-approved by the Department.
- 5. Vendors should use the dollar figure shown on the revised cost proposal page when determining other costs; therefore, do not include the identified lease/rental cost in your other proposed cost.

Please review this information prior to submitting your response to our Request for Proposals.

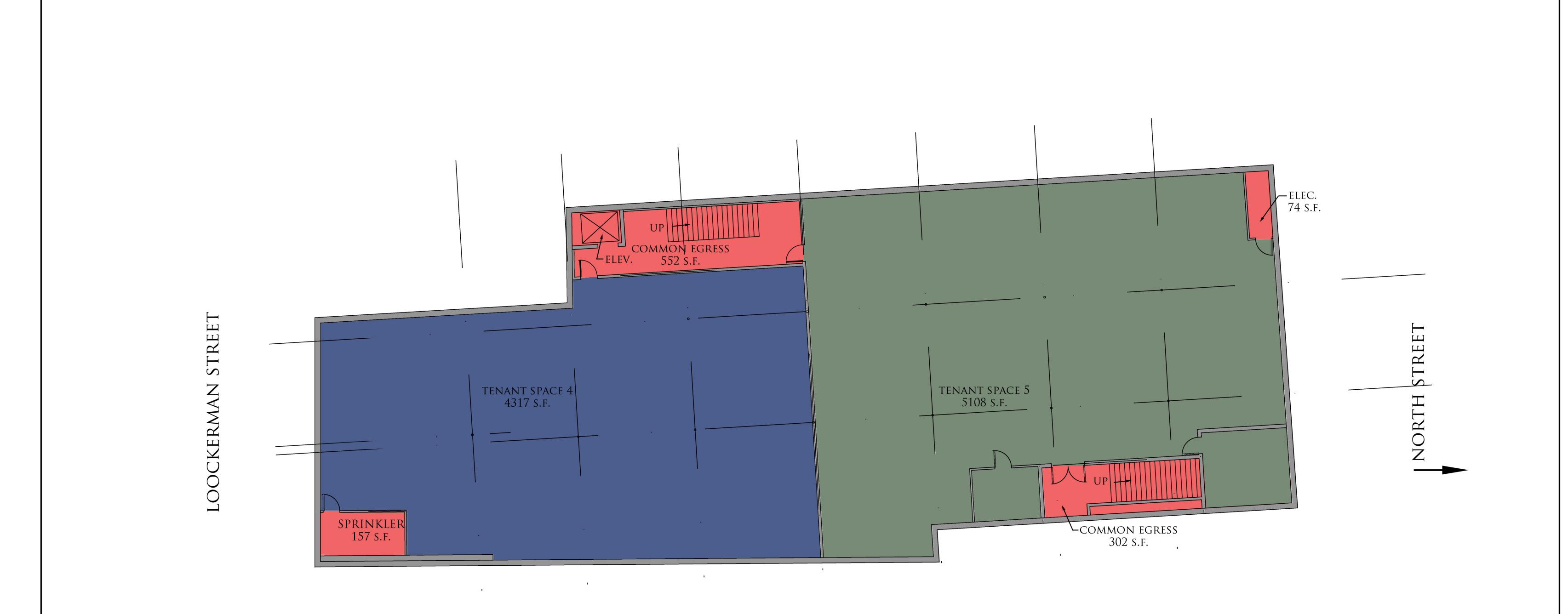
Regards,

Wendy B. Henry, ČPPB

Consultant Control Coordinator

DelDOT Contract Administration

(302) 760-2531

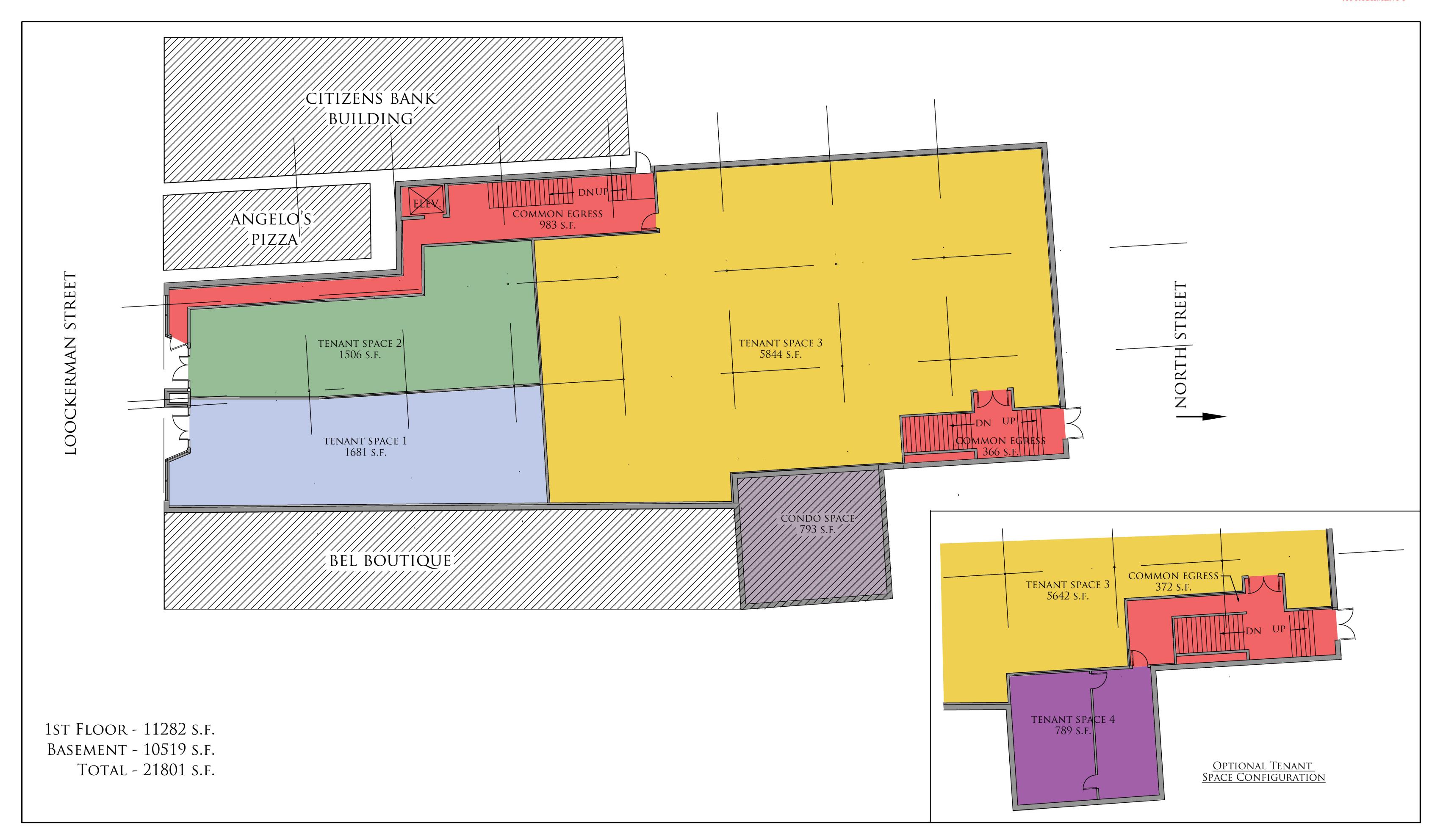


1ST FLOOR - 11282 S.F.
BASEMENT - 10519 S.F.
TOTAL - 21801 S.F.



22-24 W. LOOKERMAN STREET / DDP BUILDING BASEMENT FLOOR PLAN - CONCEPT 3

06.02.2011 / 2011040.00





22-24 W. LOOKERMAN STREET / DDP BUILDING FIRST FLOOR PLAN - CONCEPT 3

06.02.2011 / 2011040.00

PROPOSING FIRM:

## REQUEST FOR PROPOSAL NO. 1601 REVISED PRICING FORM

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Include your company name above and list only the following pricing information which is your total proposed price for a fully operational and accepted system as defined in this RFP.

Item / Service: E-ZPass Customer Service Center (CSC)	Cost
Active Accounts Price Per Each Billed Monthly	
One Time Implementation and Start Up Fee	
Other Miscellaneous Costs Identify or Explain Each Specific Cost	
Annual COLA Percentage Allowed	
Item / Service: Violations Processing Center (VPC)	Cost
Violations Revenues minus Toll Portion minus Civil Penalty Portion Price Per Each or Revenue Percentage Per Month	
One Time Implementation and Start Up Fee	
Other Miscellaneous Costs Identify or Explain Each Specific Cost	
Annual COLA Percentage Allowed	
Item / Service: DMV Call Center (DMV CC)	Cost
Telephone calls received Price Per Each Billed Monthly	
One Time Implementation and Start Up Fee	
Other Miscellaneous Costs	
Annual COLA Percentage Allowed	
*Monthly lease fee for occupied space (Yr. 1)	\$221,809.40
Miscellaneous fees	
Total Cost	

<sup>\*</sup> The amount shown is the estimated cost for the  $1^{st}$  floor plan + 2,000 sq. ft. of the basement, which is heated and cooled. This estimated cost does NOT include build out, utilities, or content insurance.