



STATE OF DELAWARE
DEPARTMENT OF TRANSPORTATION
800 BAY ROAD
P.O. BOX 778
DOVER, DELAWARE 19903

SHAILEN P. BHATT
SECRETARY

September 20, 2012

Mr. Jeremy Siviter
IBI Group
1505 Prince Street, Suite 200
Alexandria, VA 22314

Dear Mr. Siviter:

Congratulations! On behalf of the Delaware Department of Transportation, I would like to thank you for your firm's participation as a candidate in the competition for providing consulting services for **Agreement # 1599 – 511 Traveler Information System**.

Your firm will be given the opportunity to negotiate a contract with us for the above referenced Agreement. To begin the process, the following items are needed:

- Certificate of General Liability (liability, auto, workers comp)
- Certificate of Errors and Omissions Insurance (professional liability)
- Copy of your firm's Delaware Business License.

Please send these items to the attention of Susan Robinson, Contract Administration, as directed; via email at susanh.robinson@state.de.us, or mail to the address listed above.

We look forward to successfully completing the negotiations phase in the very near future. A Department representative will be in touch with you to begin the negotiation process.

The staff at Delaware DOT is looking forward to working with your firm on this contract.

Sincerely,

~Signature on File~

Wendy B. Henry
Consultant Control Coordinator
DelDOT Contract Administration
(302) 760-2531