

Delaware Department of Transportation
QUESTIONS AND ANSWERS
Water Quality Improvement Plan Development
1724 Request For Proposals
Monday, September 15, 2014

Q #	Question	Answer
8	p. 5, Item D, Forms 330 or 254/255. Please confirm whether it would be OK to provide the general 254/255 information for Prime, and then integrate resumes and project description examples from Sub-consultant into the 255 sections. Or, do you need entire separate forms for Sub-consultant?	Resumes for subconsultants may be included in the eight (8) page maximum for resumes in Item #7 of the SF255. However, there should be a separate SF 254 for the prime and one for each subconsultant listed as part of the team.
7	p. 5, item B.7. Do you want a listing of contracts with DeIDOT and indication of whether firm has not been short listed with DeIDOT for the Prime only, or also for Sub-Consultant?	We are only looking for information on the Prime, though you may include information on the subconsultant if you wish.
6	p. 4, Overview of Selection Process, 2nd paragraph states, "It is expected that all firms submitting are prepared for the work and include necessary work materials in their overhead rates." When submitting price information (at later stage), do you want to see travel and other direct costs listed, or should those costs be included within labor hour costs?	Travel and other direct costs should be itemized separately.
5	Are as-built plans available for existing stormwater BMPs in the two watersheds? What format are they in?	We have either as-built plans or construction plans for most of our BMPs, all in PDF format.
4	p. 2. #5 under Consultant Services Required. What existing data are available to characterize stream condition in the two watersheds? We see there are some geomorphic data from Leatherman's Run. Have any other stream characterizations/streamwalks been done here or in other areas?	We have multiple years of geomorphic, water quality and biological data for the Leatherman's Run watershed. This is the only watershed that DeIDOT has monitored. DNREC has conducted biological and water quality monitoring in streams throughout Delaware. We do not currently have this data, but it is likely that DNREC will share the information with us upon request. We do not know whether geomorphic data exist for the Christina or Dragon Run watersheds outside of what we've done in Leatherman's Run.
3	At the Informational Meeting on August 28, 2014, it was stated that a link or hard copy of a WQIP should be included with the Proposal. Can we include a CD that contains the WQIP Files in PDF format in lieu of a link or hard copy?	Yes. A CD with the WQIP in PDF format is acceptable.

Q #	Question	Answer
Wednesday, August 27, 2014		
2	Are there specified MBE requirements?	There are no MBE requirements specified for this Agreement.
1	Will the attendees of the pre-bid meeting or other bidders list be made available?	The roster of attendees will posted to our website.