



STATE OF DELAWARE  
**DEPARTMENT OF TRANSPORTATION**  
800 BAY ROAD  
P.O. BOX 778  
DOVER, DELAWARE 19903

JENNIFER COHAN  
SECRETARY

**VIA E-MAIL**

August 16, 2016

Ms. Bobbie Wood  
Universal Technical Institute  
16220 N. Scottsdale Road, Suite 100  
Scottsdale, AZ 85254

Dear Ms. Wood:

The agreement terms and conditions as stated in **Agreement No. 1642 – Maintenance Classification, Skills Certification & Training Services** provides that the term of the contract may be extended by mutual consent. The Department would like to exercise that option and extend the contract with your firm for a period of one year(s) under the same pricing, terms and conditions. The contract would then continue to be effective through July 10, 2017.

Please sign and return this letter to me by Friday, August 19, 2016. We appreciate your cooperation and look forward to hearing from you. Should you have any questions, please do not hesitate to contact me.

Please sign on the appropriate line below:

Concur with term extension

Do not concur with term extension

Signature on File

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

Please sign the appropriate line above and email back to [dot.profservices@state.de.us](mailto:dot.profservices@state.de.us).

Best regards,

*~Signature on File~*

Shelly K. Alia  
Consultant Control Coordinator  
Contract Administration

SKA 8.5.2016