

Delaware Department of Transportation
QUESTIONS AND ANSWERS
Transportation Homeland Security Incident And Event Planning And Engineering Support Services
1662 Request For Proposals
Tuesday, August 27, 2013

Q #	Question	Answer
11	We request at a minimum an extension of 30 days of the due date for submission of the response to RFQ 1662.	DeIDOT has extended the due date for submission of responses for one week, responses must be received by 3:00 P.M. Local Time, Thursday, September 5, 2013.
10	Our request is for clear instructions on the required procedures and administrative requirements for successful response to RFQ 1662 and a postponement of the response date for RFQ 1662.	<p>Registration information may be found on the DeIDOT Website, http://www.deldot.gov/, by selecting Doing Business (on the left side of the main page), then selecting Registration Package for New Consultants, the second item under Professional Services on the right side of the Doing Business page. This takes you to a description outlining what a firm must do to register with DeIDOT.</p> <p>For this particular RFQ, the firm must be registered (or make application for registration with DeIDOT at the time of submission) in one of the three areas specified within the RFQ; Areas 1 and 5 require the firm to have a licensed engineer on staff, Area 14 does not. If registering under Areas 1 or 5, you must provide your firm's Certificate of Authorization number under item I.A on page 2 of the Registration form. (The Registration form may be found at the bottom of the Registration Package for New Consultants Webpage). Complete the registration form, complete and attach an SF254 and SF255 or an SF330 form (http://www.gsa.gov/portal/forms/download/116486). If you have questions completing the forms, you may call DeIDOT's consultant coordinator at (302) 760-2531 or (302) 760-2036. You may send in your signed and completed registration paperwork prior to the bid submission date, or send them in with your bid.</p>

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Q #	Question	Answer
August 23, 2013		
9	Is any weight assigned during the selection process to Delaware based companies?	No.
8	Overview of Selection Process (pg. 3) – Is there an anticipated timeline for completing the selection process?	Normal processing time (i.e. from receipt of Expressions of Interest through agreement execution) is 90 days.
7	Can a qualified DeIDOT DBE firm be identified and used as a subcontractor for goal attainment after the award is made to the Prime Consultant?	Yes.
6	DBE Goals (pg. 2) – Can a qualified Office of Supplier Diversity (OSD) firm be considered mutually certified with DeIDOT’s DBE Program Office?	No.
5	Is there an incumbent company currently or previously performing this type of consultant services for DeIDOT?	No.
4	Specific Type of Firm Solicited (pg. 2) – Does the State of Delaware Office of Supplier Diversity have any bearing on the registration and qualification process with DeIDOT list of qualified consultants?	No.
3	Submission Requirements (pg. 1) – Can this response be electronically submitted? The “Hand delivered or otherwise” statement is unclear.	Electronic submissions are NOT acceptable. ‘Hand delivered or otherwise’ allows submissions to be delivered via express mail (e.g., UPS, FedEx) or US mail.
2	Is there an estimated average number of task orders to be issued each year over the term of the award?	Tasks are issued based on the needs of the Department and availability of funding.
1	Is this a multiple award contract or will the award be offered to a single company?	This agreement will be award to one company.