

February 17, 2012

TO: ALL OFFERS
FROM: Scott S. Gottfried
Competitive Bid Contract Coordinator
SUBJECT: ADDENDUM TO INVITATION TO BID - CONTRACT NO. DOT1210-SIGN_BLANKS

ADDENDUM NUMBER ONE (1)

NOTE: The date for the receipt of bids has been extended until February 28, 2012. Bids will be received until 2:00 P.M., Local Time, the Bidder's Room (B1.11.01), in the DelDOT Transportation Administration Center, 800 Bay Road, U.S. Route 113 South, Dover, DE.

PROJECT NOTES TO BE ADDED TO THE PROPOSAL:

ALUMINUM COST ADJUSTMENT:

Payments to the Vendor shall be adjusted to reflect increases or decreases in the cost of aluminum when ordered compared to the contract's Aluminum Base Price, as described below:

The Bureau of Labor Statistics, Producer Price Index-Commodities, Series Id: WPU10250105 not seasonally adjusted (PPI), will be used to determine the Aluminum cost adjustment. This cost adjustment percentage will be determined by the percent difference in this contract's Aluminum Base Price versus the latest available PPI price (first published) available on the website (<http://www.bls.gov/ppi/>) on the date of each of the Department's purchase orders. The Department is to print the screen showing the website pricing and keep with the purchase order.

Examples of Aluminum Cost Adjustment calculations:

Example 1

PPI Index at time of purchase order	142.5
Divided by contract base PPI Index	139.5
Equals	1.0215 (2.15% increase)
This means that the original bid price should be multiplied by 1.0215.	
Bid Price	1.33 per pound
Invoice price for this purchase order	1.36 per pound

Example 2

PPI Index at time of purchase order	136.5
Divided by contract base PPI Index	139.5
Equals	0.9785 (2.15% decrease)
This means that the original bid price should be multiplied by 0.9785.	
Bid Price	1.33 per pound
Invoice price for this purchase order	1.30 per pound

The Month and Year for the base PPI Index for this contract is FEBRUARY 2012.

DELIVERY:

Delivery must be made within forty five (45) calendar days after receipt of a purchase order. An acknowledgment in writing and the approximate day of delivery must be submitted upon receipt of a purchase order.

Notification must be given at least one (1) day prior to the expected delivery date. Call should be made to the Sign Shop Supervisor, 14 Sign Shop Rd., Dover, DE 19901, Telephone (302) 760-2581.

Should this notification not be given, the supplier is warned that there may be a lengthy unloading delay. Any and all expenses incurred because of this delay will be the responsibility of the supplier.

Please Add Attached detail for item 749679 - 36" x 31.5" Aluminum Sign Blank to the bid Proposal.

All other terms and conditions remain the same.

If you have any questions, please contact me at scott.gottfried@state.de.us.

Aluminum Sign Blanks

Dimensions for Item number 749679

