

Telephone (302) 760-2031  
Facsimile (302) 739-2254

July 26, 2012

**VIA OVERNIGHT DELIVERY**

Traffic Systems LLC  
T/A Traffic Systems & Technology Products  
7853 Coppermine Drive  
Manassas, Virginia 20109

Ladies & Gentlemen:

Your firm is awarded Contract No.DOT1206-STEEL\_POLES – Steel Poles, Statewide, at the unit prices contained in your proposal of July 10, 2012 totaling \$3,289,370.00.

As noted in the contract, please submit shop drawings for review and approval as soon as possible, but no later than August 14, 2012. Deliver the drawings to:

**Hand Deliver or UPS:**

DelDOT, Contract Administration  
Attention: Jim Hoagland  
800 Bay Road  
Dover, DE 19901

**Regular Mail:**

DelDOT, Contract Administration  
Attention: Jim Hoagland  
P. O. Box 778  
Dover, DE 19903

**E-Mail:**

jim.hoagland @state.de.us

Enclosed are four (4) copies of the documents which must be executed as indicated in the Contract. Use of the enclosed Contract Agreements is mandatory.

The Department requests that all enclosed documents be returned to us by August 14, 2012. Failure to return the documents by August 14, 2012 will result in the Department canceling this award.

Fully executed copies of the Contract and a complete set of these documents will be sent to your firm. Do not proceed with work covered by this contract until receipt of Notice to Proceed or Purchase Order.

In accordance with Section 106.01 of the Standard Specifications, please submit all materiel sources to the Chief, Materials and Research, as soon as possible so that work will not be delayed.

**Effective July 2010, your company is required to complete the new on-line State Of Delaware Substitute Form W-9 by visiting the Division of Accounting's website: <http://accounting.delaware.gov/>.** It is the vendor's responsibility to act upon this instruction for submitting a new W-9 form, we will not be able to process payments if this is not completed and accepted by the Division of Accounting. You only need to do this one time to be entered into the state system. If you need assistance or have questions, please contact 302-734-6827 or fax your inquiry to 302-736-7909.

Very truly yours,

James H. Hoagland  
Contract Services Administrator

JHH:as  
Enclosure

cc: Ms. P. Lowe  
Mr. D. Weber  
Materials & Research  
Mr. M. Luszcz