

**VIA OVERNIGHT DELIVERY**

Telephone (302) 760-2031  
Facsimile (302) 739-2254

March 1, 2012

Chesapeake Supply & Equipment Company  
12915 South DuPont Highway  
Felton, Delaware 19943

Ladies & Gentlemen:

Your firm is awarded Contract No. DOT1204-VUL\_RUBBER, Section 1, 2 and 3, Highway Vulcanized Rubber, North, Canal, Central and South Districts, at the unit prices contained in your proposal of January 31, 2012, totaling as follows:

Section 1 - \$11,970.00  
Section 2 – \$57,456.00  
Section 3 – \$71,820.00

Enclosed are four (4) copies of the documents which must be executed as indicated on the Contract Agreements. **Use of the enclosed Contract Agreements is mandatory. No substitutions are permitted.**

All enclosed documents must be returned to this office by March 20, 2012. Failure to return the documents by, March 20, 2012 will result in the Department canceling this award.

Fully executed copies of the Contract and a complete set of these documents will be sent to your firm. Do not proceed with work covered by this contract until receipt of Notice to Proceed or Purchase Order.

**Effective July 2010, your company is required to complete the new on-line State Of Delaware Substitute Form W-9 by visiting the Division of Accounting's website: <http://accounting.delaware.gov/>.** It is the vendor's responsibility to act upon this instruction for submitting a new W-9 form, we will not be able to process payments if this is not completed and accepted by the Division of Accounting. You only need to do this one time to be entered into the state system. If you need assistance or have questions, please contact 302-734-6827 or fax your inquiry to 302-736-7909.

Very truly yours,

James H. Hoagland  
Contract Services Administrator

JHH:ci

Enclosure

cc: Ms. J. Cohan  
Mr. J. Pappas  
Ms. M. Koots