RFI 1102

LABORATORY INFORMATION MANAGEMENT SYSTEM
(LIMS)

QUESTIONS AND ANSWERS

November 17, 2011

Question 29:
In section 2.2 it says "The M&R Lab consists of eight (8) units which test and sample materials and distributes results to internal and external customers. Each of the units has multiple databases and spreadsheets to fulfill needs. A brief description of the Units and what reporting they do is included in this section. Examples of data sheets can be provided upon request."

Response to Question 29:
Examples may be found online in Section E of the Delaware DOT Materials Manual located at
http://www.deldot.gov/information/pubs_forms/manuals/mat_research/index.shtml
The data sheets shown here are meant to be an example, not a comprehensive list of all forms and documents used.

Question 28:
Is MySQL a valid option for a back-end db or just ORACLE and SQL Server?

Response to Question 28:
We prefer to have ORACLE or SQL Server, MYSQL is not a valid option.

Question 27:
Please provide a scenario to "stop a transaction when certain conditions are met"?

Response to Question 27:
Unless all required test data is entered or data entry is incomplete, do not generate Final Report. After supervisor reviews and approves the Test data, do not generate report or allow distribution. We would like to look at built in data validation and chain of command functionality in your system.

Question 26:
Please share the details of the critical reports required from LIMS & total number of reports (approx.) required?

Response to Question 26:
We would like to evaluate predefined / prebuilt reports in your system. Our Material Manual may provide some information for the critical reports. Delaware DOT Materials Manual located at http://www.deldot.gov/information/pubs_forms/manuals/mat_research/index.shtml

Question 25:
Is the resulting software IP to be exclusively owned by DelDOT or jointly owned?

Response to Question 25:
All software products prepared specifically for this project will become DelDOT property.

Question 24:
Does the fact we are a Canadian company disqualify or hobble us from being awarded a project down the road?

Response to Question 24:
All firms eligible for obtaining a Delaware Business license are eligible to participate.

Question 23:
Can we have access to a group of spreadsheets, etc. which represent an example of how your existing info is stored?

Response to Question 23:
Please see response to Question 14.

Question 22:
This RFI seems to want a ball-park cost estimate proposal - is this correct?

Response to Question 22:
A proposed cost is being requested as part of your response to this RFI.

Question 21:
Could the DelDOT facilitate a meeting appointment with the vendor team for a product demo? A meeting will help the vendor to understand various gaps / issue the DelDOT users are currently facing.

Response to Question 21:
Product demonstrations may be requested following receipt of responses to this RFI.

Question 20:
Does DelDOT have an approved budget for the LIMS project? What is the approved budget?

Response to Question 20:
This information is not available at this time.

Question 19:
Did DelDOT review any LIMS products before or during this RFI process? If so, then please provide us with the list of products.

> **Response to Question 19:**
> This information is not available at this time.

Question 18:
Please share an example excel spreadsheet that would be required to upload in LIMS application?

> **Response to Question 18:**
> Please see response to Question 14.

Question 17:
What is the size of historical data that need to be migrated/converted to LIMS application?

> **Response to Question 17:**
> This information is not available at this time.

Question 16:
What is the geographical location of the users connecting to the system?

> **Response to Question 16:**
> Data entry technicians are located in Dover, DE or Bear, DE. Individuals accessing the system for information retrieval would be located statewide.

Question 15:
What is the (peak) number of concurrent users for the application considering maximum number of construction contracts?

> **Response to Question 15:**
> The peak number of data entry / verification personnel would be approximately 30, for viewing reports / information approximately 50. These are estimates only.

Question 14:
Please share the names of systems / applications (such as ERP etc.) with which LIMS is expected to Interface?

> **Response to Question 14:**
> Possible interfaces - DelDOT Specific Financial system, Trans*Port.

Question 13:
How many years of historical data needs to be available in the system?

> **Response to Question 13:**
> Various units in the M&R lab have various levels of historical data maintained. One section has data archived back to 1996, but we are required to have a minimum of 5 years of historical data from Accreditation.

Question 12:
Please provide examples of data sheets?

> **Response to Question 12:**
> Examples may be found online in Section E of the Delaware DOT Materials
> Manual located at
> http://www.deldot.gov/information/pubs_forms/manuals/mat_research/index.shtml
> The data sheets shown here are meant to be an example, not a comprehensive list
> of all forms and documents used.

Question 11:
Please share the details of qualifying criteria if the CSP is released?

> **Response to Question 11:**
> This information is not available at this time.

Question 10:
Please confirm whether DelDOT will release Request for Competitive Sealed Proposal
(CSP) subsequent to the evaluation the RFI response obtained?

> **Response to Question 10:**
> Please review section 1.2 of the RFI.

Question 9:
Please confirm whether "Train-the-Trainer" concept is acceptable to DelDOT?

> **Response to Question 9:**
> Yes, DelDOT will accept Train-the-Trainer concept.

Question 8:
Please confirm whether DelDOT is expecting instruments to be interfaced with LIMS. If
yes, please share #Total number of types of instruments.

> **Response to Question 8:**
> Tentatively, No. Presently all instrumentation requires the manual transfer of data
> and there is not an intention at this time to go fully automated, however the
> capability to do so in the future may be desirable.

Question 7:
Are there any addendums or pre bid meeting minutes?

> **Response to Question 7:**
> There are no addendums or preproposal minutes.

Question 6:
Is there an extension of bidding deadline?

> **Response to Question 6:**
> There are no extensions at this time.

Question 5:
What is the estimated budget for this purchase?

Response to Question 5:
This information is not available at this time.

Question 4:
Please provide information about the Tendering Procedure and Guidelines.

Response to Question 4:
Please see RFI.

Question 3:
Please provide names of countries that will be eligible to participate in this tender.

Response to Question 3:
There are no restrictions regarding eligible participants as long as valid Delaware business license is obtained.

Question 2:
Please provide a soft copy of the tender document through email.

Response to Question 2:
The RFI is located on the State of Delaware Bid Solicitation Directory at www.bids.delaware.gov/.

Question 1:
Please provide a List of Items, Schedule of Requirements, Scope of Work, Terms of Reference, Bill of Materials required.

Response to Question 1:
These items are listed in the RFI.