



TO: ALL POTENTIAL BIDDERS

**RE: ADDENDUM TO REQUEST FOR PROPOSAL - CONTRACT NO. DOI
20001-WRKPL_INSP**

DATE: APRIL 27, 2020

ADDENDUM # 2

Through this Addendum, the Delaware Department of Insurance (Department) is hereby extending the deadline by which bids on the above referenced Request for Proposal (RFP) are to be accepted from **Thursday, April 30, 2020 at 4:00 PM (Eastern Time)** to **Thursday, May 7, 2020 at 4:00 PM (Eastern Time)**. With this extension, the Department is also extending the bid award date from **Monday, May 18, 2020** to **Tuesday, May 26, 2020**.

The RFP has been open since Tuesday, March 31, 2020. For more information, see the State's Bid Solicitation Directory, <http://bids.delaware.gov/>, on which the RFP and responses to potential bidder questions are posted.

The Department is also taking this opportunity to clarify the pricing provisions in the RFP. Offerors should understand that Vendors will be paid in accordance with Appendix C - Workplace Safety Inspection Fee Schedule and that those fees are not negotiable.

Accordingly, the Department is revising the RFP as follows:

- Section III.B.2, which states that, "Please provide a separate electronic pricing file from the rest of the proposal responses," and Section III.B.22 concerning Cooperatives, which states "Vendors who have been awarded similar contracts through a competitive bidding process with a cooperative are welcome to submit the cooperative pricing for this solicitation," are hereby stricken.
- Appendix A, Paragraph 2, which requires that, "The remaining Vendor proposal shall identify how Vendor proposes meeting the contract requirements and shall include pricing," is revised to require that, "The remaining Vendor proposal shall identify how Vendor proposes meeting the contract requirements and shall include a statement that Vendor will agree to the pricing requirements set forth in Appendix C."

All other terms and conditions set forth in the RFP remain the same.

If you have any questions, please call Leslie W. Ledogar, Esq. at (302) 674-7379 or email leslie.ledogar@delaware.gov.