Overview

Invitation To Bid for the purchase of up to 61 2020 model school buses.

Important Dates

Response Requirements

Schedule for Performance of Work

Liquidated Damages Clause
• Includes up to 61 (if funding and/or an emergency purchase request is granted to districts) 2020 or newer model school buses.

• Units 54-61 are listed due to the potential for emergency purchase requests by districts.
  • Buses could be under contract after the initial awarding based on the need and availability of funding.
  • The deadline for the delivery of these buses will be adjusted accordingly.
November 12
Pre-Bid Meeting
1:00 p.m.

November 22
Deadline for Questions

November 25
Response to Questions Posted

December 4-2:00 p.m.
Deadline for Proposals

December
Estimated Award Notification
Response Requirements

- Vendor Cover Letter
- Two (2) paper and (2) electronic copies of bid response paperwork
- Copies of all pricing spreadsheet tabs (Appendix B)
- One (1) complete, signed and notarized copy of non-collusion agreement (Attachment C)
- One (1) complete and signed copy of the Subcontractor Information Form (Attachment D) for each subcontractor – only provide if applicable.
- One (1) completed Business Reference form (Attachment E)
• One (1) completed ITB Exception form (Attachment F)
• One (1) completed Confidential Information form (Attachment G)
• One (1) Bid Bond (Attachment I).
• One (1) list of all current and authorized repair facilities
• One (1) summary list of bus components and options

Failure to provide all appropriate information may deem the submitting vendor as “non-responsive” and exclude the vendor from further consideration.
Units to be delivered on or before August 15, 2020
  – Buses delivered to specified district.

Awarded vendor must have authorized repair facilities within the State of Delaware and/or a mobile unit able to make repairs within (6) business days.

List of authorized service locations must accompany the bus.

Detailed summary of specific components and options must accompany the bus.
• Units are expected to be delivered on or before August 15, 2020.

• If delivered between August 16 – October 1, 2020, the liquidated damages are $125.00 per working day.
• Liquidated Damages Clause
  – If delivered between August 16 and October 1, 2020 liquidated damages will be in the amount of $125.00 per working day. If delivered October 1, 2020 or later, the liquidated damages will be in the amount of the minimal fee charged ($3,750.00 per month as of bid preparation date, one-month minimum, which is $125.00 per working day for each month), this means monthly charges for each unit for each month.
  – Loaner bus option removed due to state insurance issues.
Questions?