



## DEPARTMENT OF EDUCATION

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### ***MEMORANDUM***

DATE: February 12, 2020

FROM: Meaghan Brennan, Education Associate  
Financial Reporting and Contracting

SUBJECT: Revised Appendix B, C & D

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Please be advised, the original templates for Appendices B-D had a formatting issue that caused a word limit. Please use the most recently revised template links to fill out Appendices B-D, the new format allows for no word limit.