



STATE OF DELAWARE
Department of Education

August 17, 2020

ISSUED BY: Kimberly Klein
Director, Finance Office
302-735-4041

SUBJECT: **AWARD NOTICE**
CONTRACT NO. DOE 2020-01
21st Century Community Learning Centers (21st CCLC) Cohort 18

TABLE OF CONTENTS
OF
KEY CONTRACT INFORMATION

1. CONTRACT PERIOD	2
2. VENDOR CONTACT INFORMATION	2
3. PRICING	2
4. PURCHASE ORDER REQUIRED	2
5. ADDITIONAL TERMS AND CONDITIONS	2

KEY CONTRACT INFORMATION

[\(Return to Table of Contents\)](#)

1. CONTRACT PERIOD

Each contractor's contract shall be valid for a one (1) year, from September 1, 2020 through August 31, 2021, with four (4) possible extensions for a period of one (1) year for each extension through negotiation between the contractor and Delaware Department of Education.

[\(Return to Table of Contents\)](#)

2. VENDOR CONTACT INFORMATION

VENDOR	ADDRESS	CITY	STATE	ZIP	CONTACT NAME	PHONE
Capital School District (Booker T. Washington ES)	198 Commerce Way	Dover	DE	19904	Jocelyn Brown	302-857-4234
United Way (Bancroft School – Christina SD)	625 N. Orange Street	Wilmington	DE	19801	Dan Cruce	302-573-3727
United Way (Stubbs Early Ed. – Christina SD)	625 N. Orange Street	Wilmington	DE	19801	Dan Cruce	302-573-3727
Western Sussex Boys & Girls Club (Laurel SD)	454 N. Central Avenue	Laurel	DE	19956	Staci Wyatt	302-875-1200

[\(Return to Table of Contents\)](#)

3. PRICING

Prices quoted within each vendor proposal will remain firm for the term of the contract year.

[\(Return to Table of Contents\)](#)

4. PURCHASE ORDER REQUIRED

No vendor is to begin any service prior to receipt of a DDOE purchase order signed by two authorized representatives of the agency requesting service and properly processed through the DDOE Finance Office and the Department of Finance. The purchase order shall serve as the authorization to proceed in accordance with the bid specifications and the special instructions, once it is received by the successful vendor.

[\(Return to Table of Contents\)](#)

5. ADDITIONAL TERMS AND CONDITIONS

All other terms and conditions may be found in the RFP.