ITB 2019-10
School Buses
Pre-Bid Meeting

February 4, 2019

Delaware
Department of Education

Overview

Invitation To Bid for the purchase of up to 19 2019 model school buses

Important Dates

Response Requirements

Schedule for Performance of Work

Liquidated Damages Clause

Important Dates

February 4

Pre-Bid Meeting
1:00 p.m.

February 13

Deadline for
Questions

February 13

Response to Questions Posted

February 25
2:00 p.m.
Deadline for
Proposals

March

Estimated Award
Notification

Response Requirements

- **Vendor Cover Letter**
- **Bid Bond**
- **Two (2) paper and (2) electronic copies of bid response paperwork**
- **Copies of all pricing spreadsheet tabs (Appendix B)**
- **One (1) complete, signed and notarized copy of non-collusion agreement (Atch. C)**
- **If applicable, one (1) completed Subcontractor Information Form (Atch. D)**
- **One (1) completed ITB Reference Form (Atch. E)**
- **One (1) completed ITB Exception Form (Atch. F)**
- **One (1) completed Confidential Information Form (Atch. G)**

Response Requirements Cont.

- **One (1) list of all current and authorized repair facilities**
- **One (1) summary list of bus components and options**

Failure to provide all appropriate information may deem the submitting vendor as “non-responsive” and exclude the vendor from further consideration.

Schedule for Performance of Work

- Units to be delivered on or before September 15, 2019
  - Buses delivered to specified district
- Awarded vendor must have authorized repair facilities within the State of Delaware or a mobile unit able to make repairs within (6) business days
- List of authorized service locations must accompany the bus
- Detailed summary of specific components and options must accompany the bus

Liquidated Damages Clause

- Units are expected to be delivered on or before September 15, 2019

- Delivered between September 16 – November 1, 2019
  - $125.00 per working day

ITB Changes for 2019

- Bus Basic Package
  - Subfloor is required to be “marine-grade”
  - Exterior lights will be Light Emitting Diode (LED)
  - White Roof
- Warranty Repair Facilities
  - Must have authorized warranty repair facilities within the State of Delaware, a mobile unit able to make repairs within six (6) business days, or a delivered comparable loaner during warranty work.
  - A list of authorized service locations must accompany the bus when delivered. A list must also accompany the response.

Questions?