



First Start Delaware EHS-CCP Expansion for Sussex

October 22, 2018



Delaware
Department of Education



Important Dates

- Public Notice – October 15
- Mandatory Pre-bid Meeting – October 22 at 1:30pm
(Please make sure to sign-in – only vendors on the list will be eligible to submit proposals)
- Deadline for Questions – October 29
- Response to Questions Posted by: November 5
- Deadline for Receipt of Proposals – November 19 at 2pm
(Vendors are directed to clearly print “BID ENCLOSED” and “CONTRACT NO. 2019-07 on the outside of the bid submission package)
- Estimated Notification of Award – November



Scope of Services

- Current EHS-CCP Partner, implementing comprehensive services
 - Children birth – 36 months
 - Families whose incomes meet federal EHS eligibility
 - In Sussex County
- Up to 20 additional slots will be allocated
- Response should detail plans for expansion
 - Facility repairs
 - Equipment needs



Eligibility Requirements

- Serve children and families who meet HS eligibility requirements
- Serve children infant through 36 months
- 10 hours/day, 5 days/week, 48 weeks/year
- Open to children in all zip codes in Sussex
- Comply with Head Start Act of 2007 and Head Start Program Performance Standards
- Star level 4 or higher



Narrative

- I. Program Structure and Service Delivery
- II. Approach to Expand/Increase Capacity
- III. Program Governance and Organization



Complete Application Package

- Four paper copies with one marked “original” with original signatures and one electronic copy on a USB stick
 - Transmittal Letter
 - Vendor Technical Proposal
 - Vendor Cost Proposal
 - Non Collusion Agreement marked “original” and notarized (Attachment 2)
 - Exception Form (Attachment 3)
 - Confidentiality Form (Attachment 4)
 - Business References (Attachment 5)
 - If applicable, Subcontractor Information Form (Attachment 6)



Questions?

<https://doeapppublic01.doe.k12.de.us/BidManagementPublic/#viewproposal?propID=272>

(NOTE: Link in RFP)

The screenshot shows a web browser window displaying a bid management interface. The browser's address bar shows the URL: <https://doeapppublic01.doe.k12.de.us/BidManagementPublic/#viewproposal?propID=272>. The page content includes a table of bid details:

Bid Type	Open Bid
Bid Number	03K 2019-07
Title	FIRST START Delaware - Early Head Start - Child Care Partnership (03K-07) expansion for Sussex County
Public Notice	10/12/2018 08:00 AM
Pre-Bid Date	10/22/2018 01:30 PM
Pre-Bid Location	Method Public Library, Sussex Conference Room, 1110 Travel Tower, Millsboro, DE 19966
Deadline for Questions	10/22/2018 11:00 PM
Vendor Oral Presentation Date and Time	To be determined
Vendor Oral Presentation Location	To be determined
Response to Questions Posted by	10/02/2018 11:00 PM
Deadline for Receipt of Proposals	10/31/2018 03:00 PM

Below the table, there is an 'Abstract' section with text: "The State of Delaware Department of Education (DOE) seeks current First Start Delaware Early Head Start Child Care Partnership (03K-07) partners to expand services in Sussex County. The expansion to add an additional twenty (20) slots may include building modifications. Expansion of the additional slots will only be awarded to an existing partner. This request for proposal (RFP) is issued pursuant to 20 Del. C. 55 (03K) and 552C."

There is a 'Request for Bid Details' section with a link: "FIRST START Delaware Early Head Start RFP".

At the bottom, there is a 'Questions and Responses' section with a blue button labeled "Submit a question" circled in blue.