



# James H. Groves Adult High School Center Programs Request for Proposal

January 23, 2018



Delaware  
Department of Education

# Important Dates

- RFP available – January 5, 2018
- Questions posted – January 19, 2018
  - <https://bids.delaware.gov/default.asp?c=1&s=d>
  - [https://bids.delaware.gov/bids\\_detail.asp?i=4834&DOT=N](https://bids.delaware.gov/bids_detail.asp?i=4834&DOT=N)
  - <https://doeapppublic01.doe.k12.de.us/BidManagementPublic/#home>
- Optional Pre-Bid – January 23, 2018
- Responses to questions – January 26, 2018
- Deadline - February 7, 2018

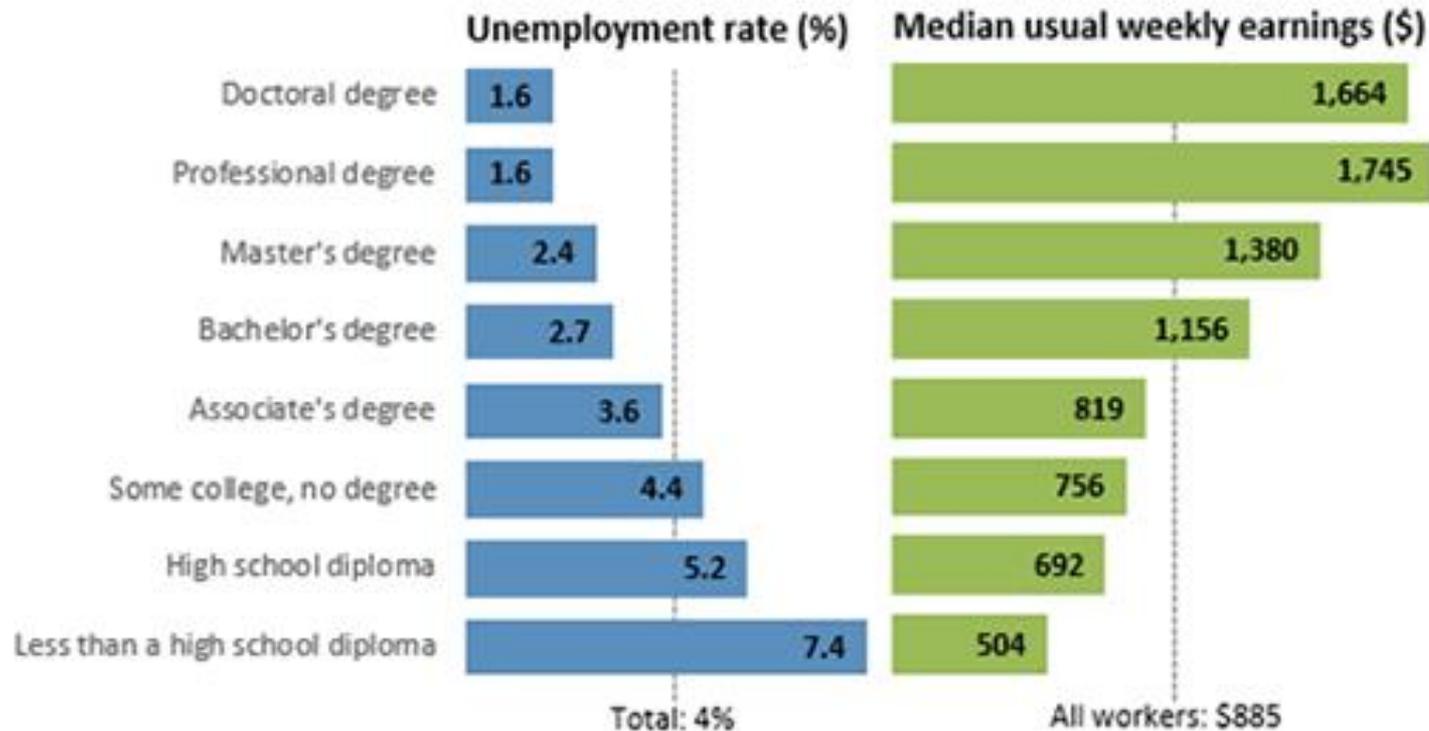
# Delaware Statistics Estimated

- Under 18 years old - 21.5%
- 18 years old + - 78.5%
  - ✓ 65 years old and up - 17.5%
  
- 88% have a High School Diploma or higher (Age 25+)
  - ✓ 30.5% have a Bachelor's Degree or higher
- 12% without a high school credential
- 1.4% K12 dropout rate (2016)
  - ✓ 547 students out of 40,287
  
- Unemployment – 4.7% (DOL 11/2017)
- Individuals in poverty – 11.7%
- Foreign Born – 8.8%
- Families in which primary language is not English – 12.7%
- Females/Males - 51.6% / 48.4%



# Education Pays

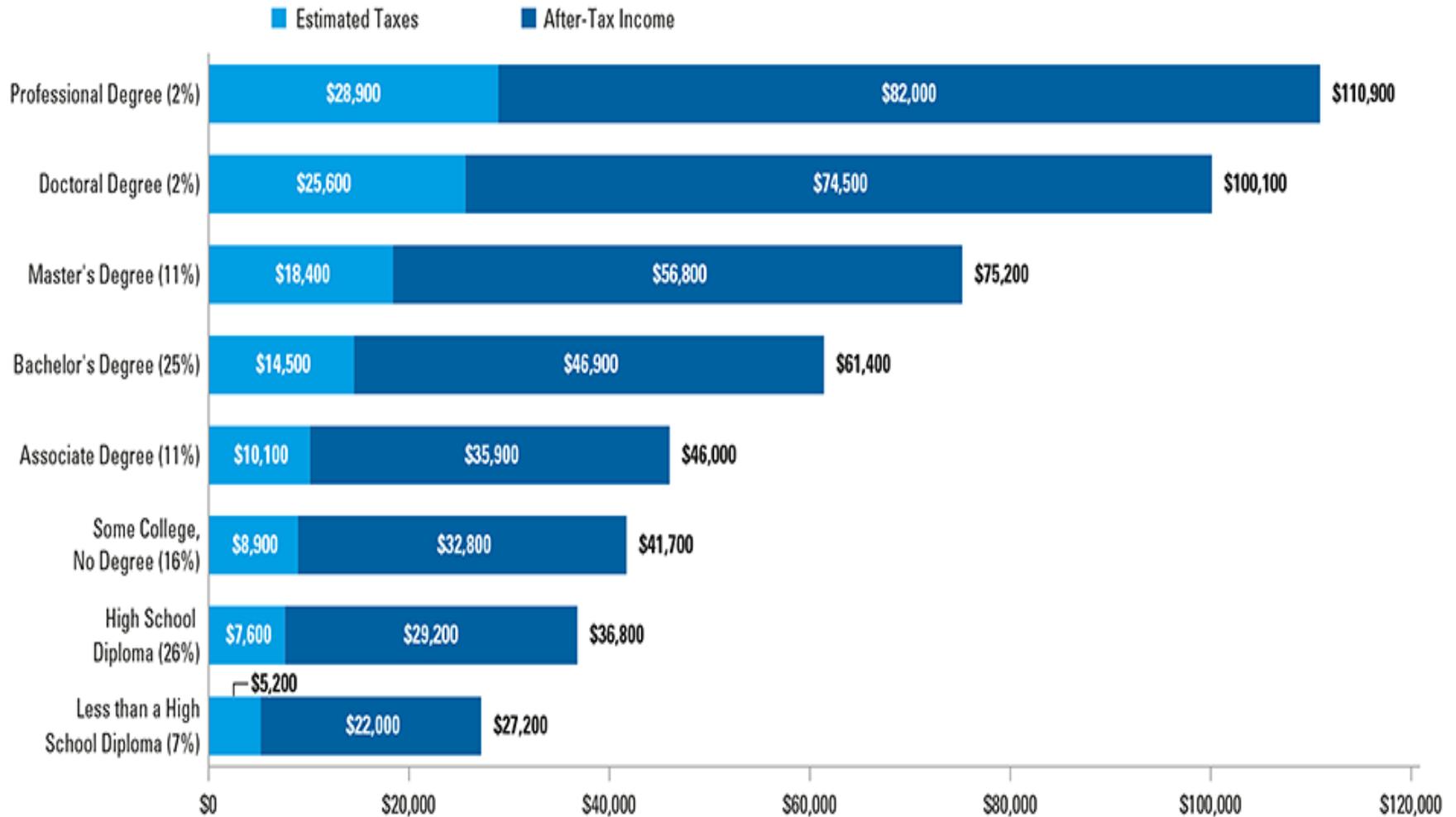
## Unemployment rates and earnings by educational attainment, 2016



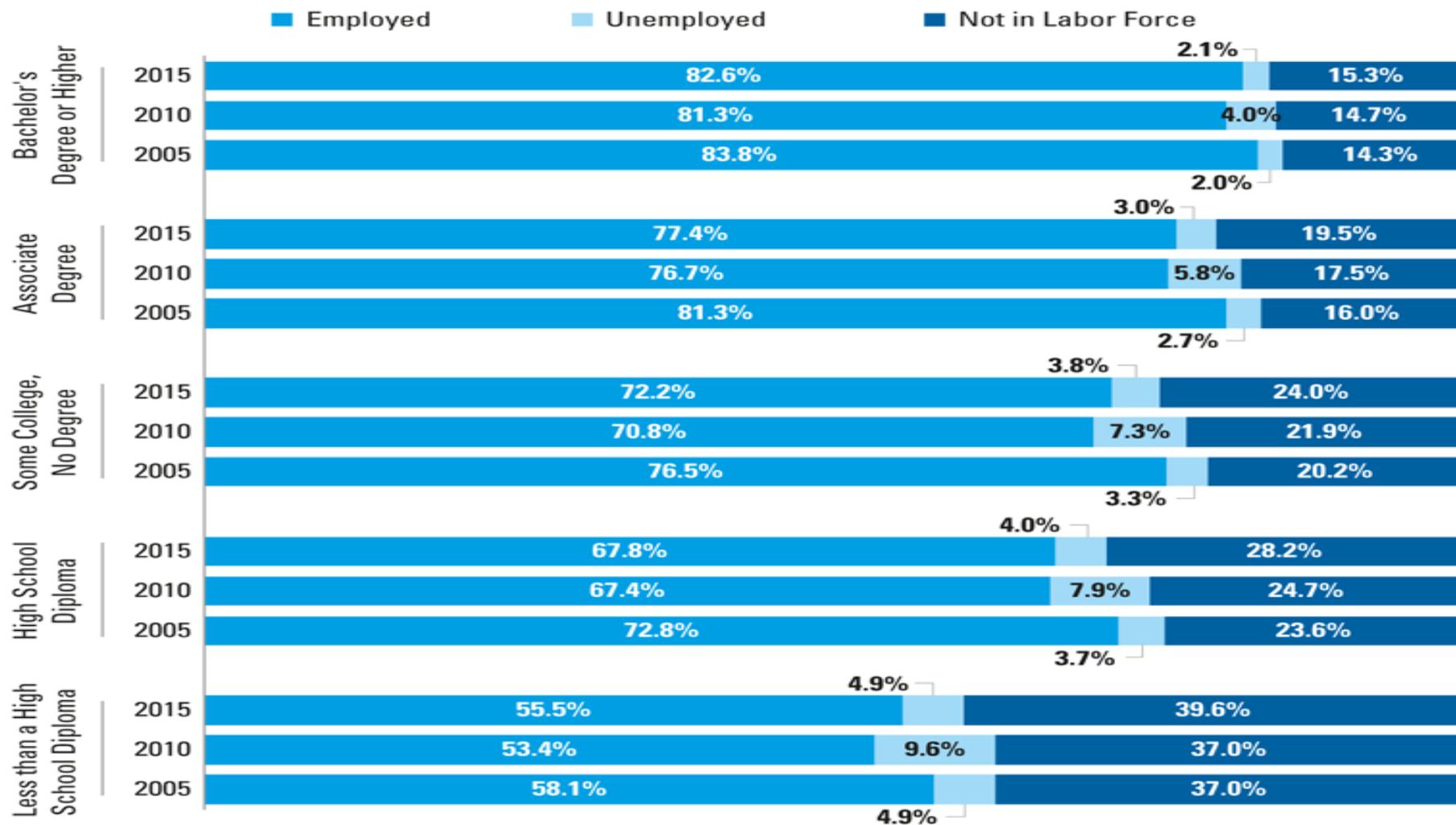
Note: Data are for persons age 25 and over. Earnings are for full-time wage and salary workers.

Source: U.S. Bureau of Labor Statistics, Current Population Survey.

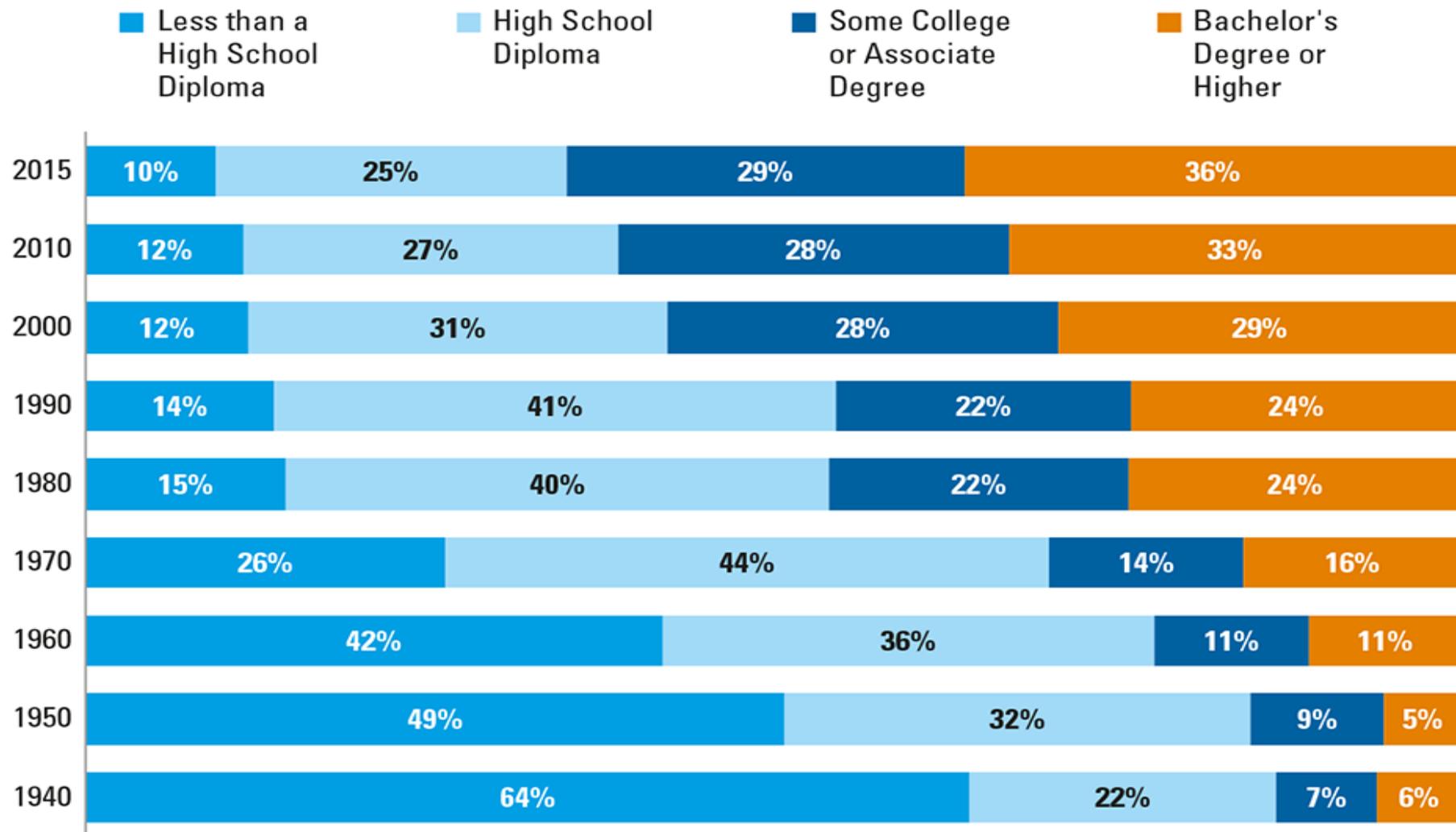
# Median Earnings and Tax Payments of Full Time Year Round Workers Ages 25 and Older: 2015 (The College Board, 2016)



# Civilian Population Ages 25 – 64 Employed, Unemployed and Not in Labor Force (The College Board, 2016)



# Education Level of Individuals 25 to 34



# Purpose of Proposal

- Provide eligible adult learners with instructional and support services to complete their high school graduation requirements and transition to:
  - Employment
  - Higher levels of employment
  - Enter postsecondary training
  - Enter postsecondary education

# Eligible Applicants

- Middletown Groves Center
- Newark Groves Center
- Red Clay Groves Center
- Marshallton Groves Center
- Polytech Groves Center
- Sussex Tech Groves Center
- Delaware Center for Distance Adult Learning

# Groves Adult Learners

- 16 years of age or older
  - No upper age limit
- Formally withdrawn from K-12
- Do not possess a high school diploma or its equivalent

# James H. Groves Adult High School Statistics

- **Enrollment**
  - 2015: 1,051
  - 2016: 1,195
  - 2017: 1,405
- **Population without a diploma (ACS,2010 estimates)**
  - NCC: 51,156 or 10% of county
  - Kent: 21,263 or 13% of county
  - Sussex: 27,206 or 14% of county
- **Average Cost per student**
  - \$ 3223
- **Average enrollment**
  - 144
  - Range: 63 - 230

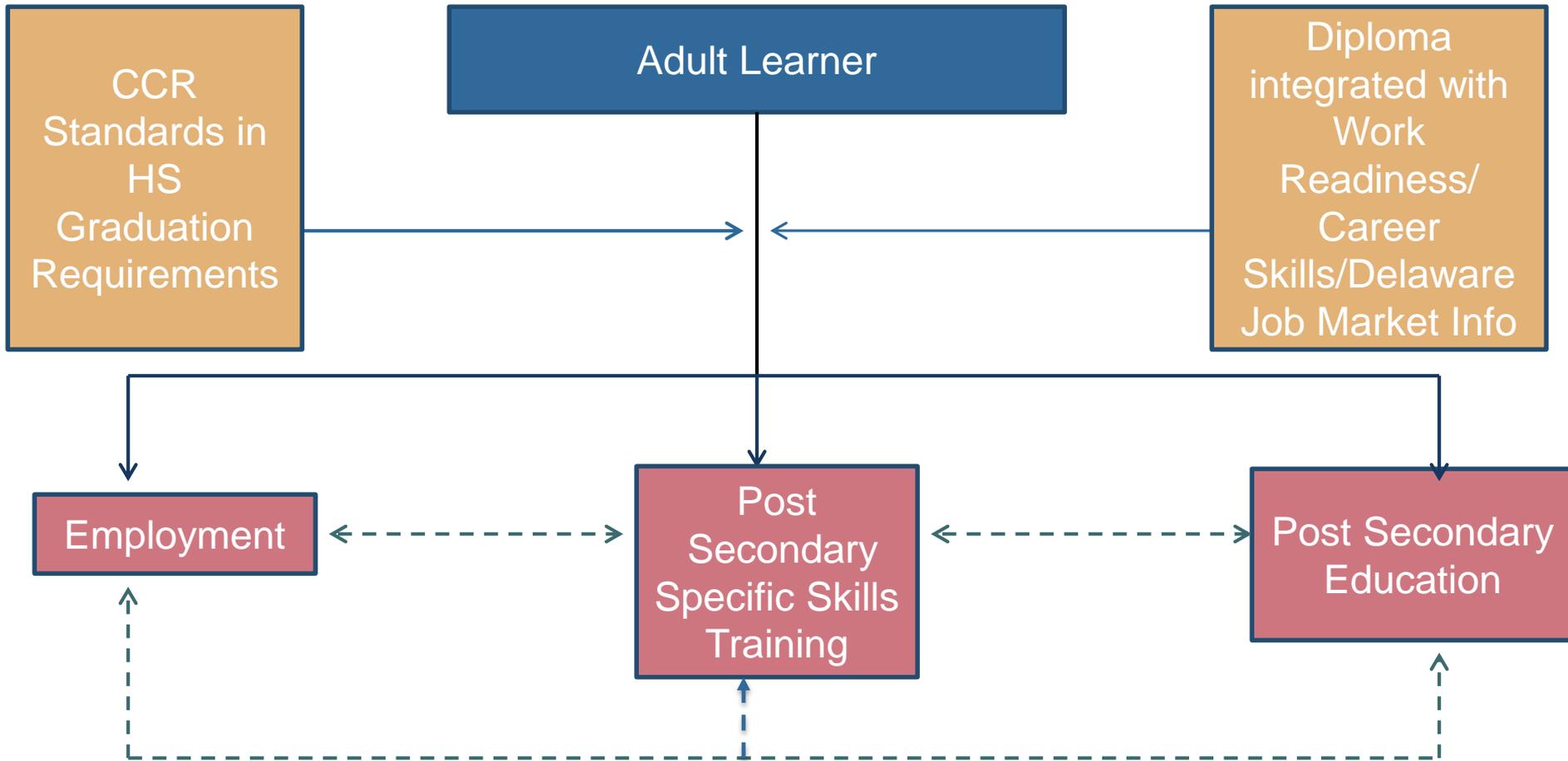


# James H. Groves Adult High School Funding

- State funds from the Adult Education and Workforce Training Grant of the Annual State Budget Bill
  - FY 18 - \$3,433,900
    - 5.3% decrease from FY 16
  - FY 19 – unsure until Budget Bill is finalized
  - Prepare budgets based on current year funding and information in this presentation. However, they may have to be renegotiated.
  - Timeframe: July 2018 - June 30, 2019

# Graduation Requirements

- For the graduating class of 2011, a public school student shall be granted a State of Delaware Diploma when such student has successfully completed a minimum of twenty two (22) credits in order to graduate including: four (4) credits in English Language Arts, four (4) credits in Mathematics; three (3) credits in Science, three (3) credits in Social Studies, one (1) credit in physical education, one half (1/2) credit in health education, three (3) credits in a Career Pathway, and three and one half (3 ½) credits in elective courses.
- For the graduating class of 2015, a public school student shall be granted a State of Delaware Diploma when such student has successfully completed a minimum of twenty four (24) credits in order to graduate including: four (4) credits in English Language Arts, four (4) credits in Mathematics, three (3) credits in Science, three (3) credits in Social Studies, two (2) credits in a World Language, one (1) credit in physical education, one half (1/2) credit in health education, three (3) credits in a Career Pathway, and three and one half (3 ½) credits in elective courses.
- Beginning with the graduating class of 2016, a public school student shall be granted a State of Delaware Diploma when such student has successfully completed a minimum of twenty four (24) credits in order to graduate including: four (4) credits in English Language Arts, four (4) credits in Mathematics, three (3) credits in Science, three (3) credits in Social Studies, two (2) credits in a World Language, one (1) credit in physical education, one half (1/2) credit in health education, three (3) credits in a Career Pathway, and three and one half (3 ½) credits in elective courses.



***James H. Groves Adult High School  
Entry into Lifelong Learning***

# Proposal Components

Experience	Executive Summary, Effectiveness
Familiarity with Running Groves Programs	Student Satisfaction, Project Enrollment, Activities Timelines, Course Offerings, Use of Technology
Innovative Practices	Program Innovation, Career Development, At Risk Student Support
Qualified Personnel	Staffing, Professional Development
Pricing	Budget and Budget Narrative

# Key Points

- **Administration**
  - Provision of services (planning for limited resources, identifying concerns, adjusting as needed, reaching out to new populations)
  - Monthly meetings for Groves Leadership Team
  - Monitoring of student progress and program outcomes
  - Data collection into LACES and formally monitored on a quarterly basis
  - Reports due by June 30, 2019
- **Instruction**
  - Classes must meet a minimum of 4 hours per week
  - Classes must meet for 120 hours over the year
  - Average student contact is a minimum of 75 hours
  - Flexible scheduling and innovative delivery
  - Convenient location(s)
  - Technology use to support students and increase learning
- **Support Services**
  - Student achievement
  - Student perseverance
  - Community resources
  - Service integration with others

# Key Points

## Budgets

- Funding
  - Expenses must be monitored
  - Funding can not be carried to next fiscal year
  - Costs must reasonable, allocable, allowable
  - Administration cost must be reasonable
    - Services to students is focus
  - All expenditures must be documented
  - Equipment must be inventoried and available for monitoring

# Key Points

- Teacher Quality
  - Teachers must be DOE certified in at least one of the areas they teach
    - Certification
    - Permit

# Complete Application Package

- Four paper copies with one marked “original” with original signatures and one electronic copy on a USB stick.
  - Transmittal Letter
  - Non Collusion Agreement marked “original” and notarized (Attachment 2)
  - Exception Form (Attachment 3)
  - Confidentiality Form (Attachment 4)
  - Subcontractor Information Form (Attachment 5)
  - DDOE Subgrant Application Form
  - DDOE State Funds Budget Form
  - DDOE State Budget Summary Form
  - Assurance Form
  - Subgrant Narrative

# Other Questions

