

Questions and Answers

Delaware Alternate Assessment System (DeSSA-Alt) - 10/16/2017 8:45:00 AM

Number: 2018-05

Questions and Answers:

Q: Alternate Assessment Translation

Posted On: 10/30/2017 2:36:21 PM

Section Number: II.C.

Paragraph number: 7

Page Number: 4

Test of passage being questioned: The Alternate Assessments must be fully translated into Spanish, include a glossary for up to six (6) other languages (determined by student population), and the system must have the capacity to add additional languages if required in the future by DDOE.

Question: Is DDOE open to alternative solutions besides fully translated forms?

A: DDOE is open to alternative solutions besides fully translated forms, in accordance with guidance from the USDOE.

Answered On: 11/6/2017 12:55:14 PM

Q: multiple questions for DeSSA-Alt 2018-05

Posted On: 11/6/2017 1:20:11 PM

Section number Paragraph number Page number Text of passage being questioned Question

II.C. 7 4 The Alternate Assessments must be fully translated into Spanish, include a glossary for up to six (6) other languages (determined by student population), and the system must have the capacity to add additional languages if required in the future by DDOE. Is DDOE open to alternative solutions besides fully translated forms?

II.D. & Appendix B 1 6 & 70 D. Training and Support 1. Professional Development, Training, and Support for Educators Please clarify the number and type of in-person trainings that are to occur each year, for each audience. There are more listed in Appendix B than in Section II.D.

II.D. 4.d 7 d. Customer service staff will initiate e-mail communications in order to inform DDOE and district test coordinators of approaching deadlines and deliverables. However, any direct communication between the Vendor and districts that is not related to a district- or school-initiated support request must first be approved by DDOE. What is the estimated number of email messages per year to districts?

II.G. 4 11 The Vendor must offer psychometric and analytical services necessary to meet federal monitoring or review of Delaware's assessment system, and to support the maintenance of DeSSA Technical Manual(s) What specific technical manual(s) does DDOE require for the DeSSA-Alt?

II.I 1.c. 13 c. The assessment system must be in compliance with "Section 508 of the Americans with Disabilities Act". The substantive content (e.g., items) must be associated with meta-data that describes any changes that will be made to the content, display, or input method necessary to provide appropriate accommodations support to the student including Braille and American Sign Language. In addition, the overall approach must leverage the use of computer-based accessibility tools, driven by an item-tagging system that will control and ensure appropriate application of those tools. The Vendor should describe degree to which the proposed technical solution is consistent with AIP v1.0, GT! 2.1, and is SIF 3.0 compliant. In paragraph I.1.c, can you please provide additional information on compliance standard GT! 2.1

II.I 1.f. 13 f. DDOE expects that, in some limited instances, some schools will not have the technology in place at the beginning of the contract period that will be needed to administer the assessment to students. The Vendor must provide a solution for assessing these students, and should detail this solution in the

proposal. Please clarify whether DDOE requires a solution to address local technology limitations just in Year 1 or across years. Also, what is the estimated number of schools with anticipated technology limitations?

II.K. 3 17 Weekly files need to be transmitted from the Vendor to DDOE during the testing window and a final cumulative file will need to be delivered to DDOE by June 15 of each operational administration year of the contract; a straggler file should be delivered by July 1, if applicable. Please clarify whether the weekly file is expected to contain student testing activity (administration), a preliminary biographic file (participation), or preliminary summative results.

II.K. 4 17 The Vendor shall assume all costs associated with shipping reports to the schools, districts, charter schools and DDOE within the specified timeline. The Vendor's proposal shall include the capability and procedures for mailing printed reports directly to the student's home address. The Vendor shall include as a cost option mailing all student score reports directly to the student's home address. Please clarify whether score reports will be shipped to districts or schools or both; and indicate the number of districts, range of number of schools nested districts, and the number of charter schools, where students eligible for DeSSA-ALT are located.

V.4 b 30 "The selected vendor will be required to enter into a written agreement with the State of Delaware. The State of Delaware reserves the right to incorporate standard State contractual provisions into any contract negotiated as a result of a proposal submitted in response to this RFP." 1. What are the "standard state contractual provisions" Are they the same as the provisions in the sample contract provided in Attachment 11? (Attachment 11 is listed on page 45 as Attachment 9, "Delaware Department of Education Standard Contract Template.")

V.8 x 40 "Pursuant to 29 Del.C. §6908(a)(6), effective as of January 1, 2016, OMB has established regulations that require Contractors and Subcontractors to implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds." Is this a Large Public Works Contract?

- A:** 1. DDOE is open to alternative solutions besides fully translated forms, in accordance with guidance from the USDOE.
2. Initial training will need to be held face-to-face in person. There should be a minimum of two of these face-to-face test administration trainings held in central locations in Delaware for educators administering the assessment. There should also be an initial face-to-face in person training for special education coordinators, district test coordinators, and DDOE staff. After the first full year implementation, one face-to-face in-person training should take place for new test administrators. Also, refresher trainings can be held virtually for the subsequent years of administration for those having previously completed the face-to-face training.
3. The number of email communications to inform DDOE and the district test coordinators will be dependent upon the need for direct communications related to approaching deadlines and deliverables. These communications may include information related to deadlines for submission of roster confirmations, activation of account logins, and window reminders. These communications may also be developed collaboratively, with a push out from the DDOE.
4. The vendor will provide annual technical manual using DE operational data in addition to the consortium technical manuals based on the Standards for Psychological and Educational Testing (2014) and the Peer Review Guidance.
5. Please refer to this link: <https://www.msglobal.org/APIP/apipfaqs.html>
6. All districts have the ability to deliver technologically speaking. If there were an unforeseen outage, DDOE requires another option to meet time lines.
7. Score reports will be shipped to a student's home address, with virtual access and the ability to print reports for districts/charter schools provided where students participating in the alternate assessment attend.
8. Yes, the standard state contractual provisions are included in the sample DDOE contract template.
9. This is not a Large Public Works Contract.

Answered On: 11/6/2017 1:53:14 PM

Q: Safe Harbor Act

Posted On: 10/30/2017 3:39:03 PM

Section number: V.4
Paragraph number: b
Page number: 30

Test of passage: "The selected vendor will be required to enter into a written agreement with the State of Delaware. The State of Delaware reserves the right to incorporate standard State contractual provisions into any contract negotiated as a result of a proposal submitted in response to this RFP."

Question: What are the "standard state contractual provisions" Are they the same as the provisions in the sample contract provided in Attachment 11? (Attachment 11 is listed on page 45 as Attachment 9, "Delaware Department of Education Standard Contract Template.")

- A:** Yes, the standard state contractual provisions are included in the sample DDOE contract template.

Answered On: 11/6/2017 12:56:34 PM

Q: Several Questions

Posted On: 10/30/2017 8:42:04 PM

1. Can you indicate who currently holds the contract for this work?
2. Please indicate if any portion of this work was subcontracted out previously? If so, to whom and what portion?
3. Is there going to be a pre-bid conference at all for this project?
4. Is there and MBE/SBE requirement for this proposal? If so, what is the percentage?
5. How can a sub-contractor connect with a prime contractor to inquire bidding on portions of the contract? Please advise

- A:** 1. Dynamic Learning Maps Consortium holds the current contract for this work.
2. Sometimes a vendor subcontracts, but DDOE does not deal with subcontractors, we deal directly with the vendor
3. No, there is not.
4. No, there is not.
5. This would be between the sub-contractor and the contractor. DDOE would not be involved in this.
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Answered
On:

11/6/2017 1:52:29 PM