STATE OF DELAWARE
Department of Education

July 1, 2018

ISSUED BY: Kimberly Klein
Director, Finance Office
302-735-4041

SUBJECT: **AWARD NOTICE (Addendum #1 – Contract Extension)**
CONTRACT NO. DOE 2017-13
Parents as Teachers

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Award Notice
Contract No. **DOE2017-13 _Parents as Teachers Addendum #1**

KEY CONTRACT INFORMATION

1. CONTRACT PERIOD

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Each contractor's contract shall be valid for a one (1) year period beginning July 1, 2017 and ending June 30, 2018. Each contract may be renewed for two (2) one (1) year periods through negotiation between the contractor and Delaware Department of Education. Negotiation may be initiated no later than ninety (90) days prior to the termination of the current agreement. **Addendum #1: This contract has been extended for one year and is effective through June 30, 2019.**

2. VENDOR CONTACT INFORMATION

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Vendor	Address	City	State	Zip	Contact Name	Phone
Christina School District	600 N. Lombard Street	Wilmington	DE	19801	Whitney Williams	302-454-5955
Lake Forest School District/Delaware Early Childhood Center	100 Mispillion Street	Harrington	DE	19952	Christine Hoeflich-Olley	302-398-8945
Polytech Adult Education	P.O Box 102, 823 Walnut Shade Rd	Woodside	DE	19980	Stephanie Wagner	302-697-4545

3. PRICING

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Prices quoted within each vendor proposal will remain firm for the term of the contract year.

4. PURCHASE ORDER REQUIRED

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No vendor is to begin any service prior to receipt of a DDOE purchase order signed by two authorized representatives of the agency requesting service and properly processed through the DDOE Accounting Office and the Department of Finance. The purchase order shall serve as the authorization to proceed in accordance with the bid specifications and the special instructions, once it is received by the successful vendor.

ADDITIONAL TERMS AND CONDITIONS

5. ADDITIONAL TERMS AND CONDITIONS

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All other terms and conditions may be found in the RFP.