

ADDENDUM
**REQUEST FOR ADDITION OF “COMMON APPLICATION” CREATION AND
SUBMISSION BY PARENTS**

**PARENT CHOICE PORTAL ANALYSIS, DESIGN AND
DEVELOPMENT**

**RFP # DOE 2014-05
October 14, 2013**

Deadline to Respond: November 13, 2013, 3:00 p.m. Eastern Time

Pre-Bid Meeting: October 16, 2013, 9:00 a.m.

**2nd Floor Auditorium
Carvel State Office Building
820 N. French Street
Wilmington, DE 19801**

Description of addendum and clarification of the submission of an application:

- **Submission of common application is discussed in section 2.1.1 page 4 paragraph 3 as being part of the first phase of the Parent Choice Portal. However, the wording of section 2.1.3, page 7, top of page and 3rd sentence indicates that submission of the application would be in phase 2. This addendum is to clarify the wording and to define the meaning of ‘...submission of the application...’.**
 - **From section 2.1.1 page 4 paragraph 3:** This RFP is intended for the first phase of this initiative, which is the development of a Choice Portal that would allow a parent to complete the entire workflow from analysis through submission of a choice application.
 - **From section 2.1.3 page 7 top of page:** A second phase of this project will be dedicated to developing a Choice Application, integrated with the Parent Choice Portal, to administer and manage the submission of School Choice Applications statewide.
- **The deliverable for the first phase of the Parent Choice Portal:**
 - **Provide parents with the ability to complete a school application**
 - **Provide for information entered as part of the UI research to pre-populate the application where possible**
 - **Functionality does not include**
 - **Tracking the application process**
 - **Selection of student information from eSchools**
 - **Application processing**
 - **The vendors are to include the “Common Application” submission functionality in their bids.**