

Questions and Answers

Multi-Tiered System of Academic Support (MTSS) - 1/5/2018 10:30:00 AM

Number: DOE2018-13

Questions and Answers:

Q: Questions in relation to RFP for Multi-Tiered System of Academic Support

Posted On: 1/17/2018 3:46:24 PM

1. For this project, would vendor services focus on an integrated behavior and academic MTSS framework or MTSS for academics only (reference to the Deep Knowledge Required section at the bottom of page 3 of the RFP)?
2. Will the state be recruiting the districts to participate in the project? Additionally, will the state and/or district have a location available for meetings or is this a responsibility of the vendor to locate and secure space for coaching sessions (not specific to a page in the RFP)?
3. Can you provide clarification around the scope of work in appendix A (beginning on page 59 of the RFP)? Is the project reaching across 3 LEA's total?
4. The middle of page 60 of the RFP (Scope of Work, Appendix A) shows vendor responsibilities and outputs twice for LEA1 for September-December 2018. Should the second LEA 1 be LEA2?
5. Currently Year 3 in the scope shows LEA 1 repeating activities for Year 3 (bottom of page 60 in the RFP) and no activities for LEA 2 January-May, 2019. Should the middle LEA 1 be the activities for LEA 2?
6. Is the project targeting all grade levels, or should specific grade level(s) be targeted in proposed services (not specific to a section in the RFP)?
7. Regarding the coaching of building leadership teams, will each LEA also include coaching for 2 schools within the respective LEA? Can you provide clarity on the content and intended outcomes for work at the building level (with reference to the activities outlined in Appendix A, pages 59-61)?

- A:**
1. The vendor would focus on MTSS for academics. However there will be times when collaboration with MTSS for behavior will be needed.
 2. The State is engaging in recruiting efforts. The vendor will not be responsible to obtain locations for coaching sessions.
 3. The Scope of Work addresses the 2018 – 2019 and 2019 – 2010 school years and includes three LEAs.
 4. LEAs will join the initiative at different times, similar to a cohort model: LEA 1/spring 2018, LEA 2/January 2018, LEA 3/January 2019.
 5. Yes
 6. The initiative will include all grades with each LEA focusing on their specific area(s) of need.
 7. The timeline and implementation of coaching at the building level will be determined by each LEA's Leadership Team.

Answered On: 1/25/2018 9:49:13 AM

Q: Appendix A

Posted On: 1/18/2018 12:04:27 PM

Section Number: N/A

Paragraph Number: N/A

Page Number: 1

Text of Passage: "Appendix A - MINIMUM MANDATORY SUBMISSION REQUIREMENTS"

Question: Did the Delaware Department of Education intend to to attach an Appendix A - Minimum Mandatory Submission Requirements, detailing what successful proposals should include, or should respondents merely follow the guidelines listed in section III. Required Information (A. Minimum Requirements)?

A: Appendix A was changed to Scope of Work for this RFP. Please disregard mention of "Appendix A - MINIMUM MANDATORY SUBMISSION REQUIREMENTS" on page 1. All requirements are detailed within the RFP and appendices. Answered On: 1/25/2018 9:50:18 AM

Q: Oral Presentations Posted On: 1/18/2018 4:44:32 PM

When do you anticipate oral presentations taking place?

A: The schedule for oral presentations will be determined following the proposal review process. Answered On: 1/25/2018 9:50:08 AM

Q: RTI Guiding Coalition Posted On: 1/18/2018 4:46:11 PM

How was the Response to Intervention (RTI) Guiding Coalition establish? How were members selected and who specifically served as members? (Section II, page 3)

A: The RtI Guiding Coalition was established as a result of survey completed by a sampling of LEAs. Members of the Coalition represented LEAs and other stakeholder groups. Answered On: 1/25/2018 9:50:39 AM

Q: MTSS Advisory Council Posted On: 1/18/2018 4:47:20 PM

What individuals make up the MTSS Advisory Council? Has the council worked with any outside partners or vendors in planning for MTSS or in finding/applying for the SPDG grant? (Section II, page 3)

A: The MTSS Advisory council includes representatives from LEAs, parents, state agencies, and other stakeholder groups. The SPDG was developed by Exceptional Children Resources in collaboration with various partners. Answered On: 1/25/2018 9:51:02 AM

Q: DDOE Staff Posted On: 1/18/2018 4:49:12 PM

Will there be dedicated DDOE staff working on this initiative? What individuals and departments will serve as the primary points of contact for this work?

A: The initiative will be led by two Education Associates serving as co-directors. Answered On: 1/25/2018 9:51:27 AM

Q: Selection Criteria Posted On: 1/18/2018 4:52:09 PM

Please provide examples of the type of data and tools the successful vendor will provide. Will the data and tools be considered confidential? (Section IV, Paragraph 2, Page 15 - Proposal Selection Criteria)

A: The type of data tools submitted will be identified by the vendor. The materials must align with information in the RFP and Scope of Work. The tools will be considered part of the proposal and kept confidential. Answered On: 1/25/2018 9:51:58 AM

Q: Selection Criteria Posted On: 1/18/2018 4:53:41 PM

Criteria: Proven success with improving student outcomes. Vendor to submit outcome data evidencing improved student performance.

Question: Please provide examples of the type of data and tools the successful vendor will provide. Will the data and tools be considered confidential?

(Section IV, Paragraph 2, Page 15)

A: The type of data tools submitted will be identified by the vendor. The materials must align with information in the RFP and Scope of Work. The tools will be considered part of the proposal and kept confidential. Answered On: 1/25/2018 9:52:19 AM

Q: Selection Criteria Posted On: 1/18/2018 4:56:35 PM

Criteria: Proven success with impacting educator practice through a system of professional earning that includes coaching and technical assistance. Vendor to submit evaluation data evidencing impact on educator practice and sample tools for evaluating fidelity of implementation.

Question: Please provide examples of the type of data and tools the successful vendor will provide. Will the data and tools be considered confidential?

A: The type of data tools submitted will be identified by the vendor. The materials must align with information in the RFP and Scope of Work. The tools will be considered part of the proposal and kept confidential. Answered On: 1/25/2018 9:53:55 AM

Q: Selection Criteria Posted On: 1/18/2018 4:57:48 PM

Criteria: Potential income projection, substantiated by prior project management of similar scope and content.

Question: Please clarify what potential income projection means and what evidence the successful bidder will provide to earn maximum points in this category.

(section IV, Paragraph 2, Page 15 - Selection criteria)

A: The RFP has been amended in regards to potential income projection. The points have been removed and are not part of the scoring rubric. Answered On: 1/25/2018 9:56:40 AM

Q: Budget Posted On: 1/18/2018 4:58:26 PM

For planning purposes, please provide a maximum budget or recommended budget range for this initiative.

A: The Department of Education is seeking a fair proposal that meets the specifications provided and will negotiate with the selected vendor to determine a final amount should a budgetary gap. Answered On: 1/25/2018 9:55:51 AM

Q: Income Projection Posted On: 1/19/2018 1:59:35 PM

Section Number IV. C.2

Paragraph Number Criteria Weight

Page Number 15

Text of Passage "Potential income projection, substantiated by prior project management of similar scope and content" (weight of 10)

Question Please specify what specific information or data you seek that will address "substantiated by prior project management"?

A: The RFP has been amended in regards to potential income projection. The points have been removed and are not part of the scoring rubric. Answered On: 1/25/2018 9:57:10 AM

Q: Pricing Posted On: 1/19/2018 2:01:19 PM

Section Number IV. C.2

Paragraph Number Criteria Weight

Page Number 15

Text of Passage "Pricing"

Question Is there a specific format required or preferred for submitting our pricing information?

Is the DDOE looking for Year 1 pricing, or all 5-years?

A: The Department of Education is looking for a 5-year cost, broken out by year. Answered On: 1/25/2018 9:57:47 AM

Q: Supplier Diversity Posted On: 1/19/2018 2:02:57 PM

Section Number VII
Paragraph Number Multiple
Page Number 31 and 32
Text of Passage Pg. 31: ATTACHMENT 8 –Office of Supplier Diversity Application – FOR INFORMATION PURPOSES ONLY – THIS IS NOT REQUIRED AS PART OF A RESPONSE TO THIS SOLICITATION
And
Page 32: The successful vendor will be required to accurately report on the participation by Diversity Suppliers...

Question: Does this solicitation require a Diversity Supplier (MBE, WBE, VOB, and/or SDVOB)?

A: No, it does not.

Answered On: 1/25/2018 9:58:25 AM

Q: Type of Evaluation

Posted On: 1/19/2018 4:14:15 PM

Section number:
II. Scope of Services; Experience/Expertise Required

Page number: 4

Text of passage being questioned:
"Providing data to support the evaluation of MTSS in collaboration with the state leadership team and external evaluator."

Question:
What type of evaluation materials and data does the RFP reference in the above text, as well as in the scope of services?

A: The type of evaluation materials submitted will be identified by the vendor. The materials must align with information in the RFP and Scope of Work.

Answered On: 1/25/2018 9:58:52 AM

Q: Direct School Support

Posted On: 1/19/2018 4:16:59 PM

Section number: Appendix A, Scope of Services

Page number: 59

Text of passage being questioned:
"Develop Action Plan which may include targeted coaching/technical assistance to 2 schools"

Question:
As the scope of work expands over time, does the district anticipate that the vendor would only provide direct school support in 2 schools per LEA, or is there potential for direct school support in more schools?

A: There may be potential to include additional schools in an LEA.

Answered On: 1/25/2018 9:59:15 AM

Q: Scope-Background

Posted On: 1/19/2018 5:06:49 PM

Section 1, Page 3, paragraph 1, line 6: As the connections between the RtI Guiding Coalition and the DE SSIP became apparent, the two groups were aligned to form the MTSS Advisory Council.

QUESTION: In which DDOE workgroup and unit(s) will this initiative be housed?

A: This initiative will be led by Exceptional Children Resources at the Delaware Department of Education.

Answered On: 1/25/2018 9:59:57 AM

Q: Appendix A

Posted On: 1/19/2018 5:07:35 PM

Section: Appendix A, Section: Column 1, Page Number: 60

Column 1 Row 2: September -December, 2018 2 LEAs

Column 1 Row 3: January -May, 2019 3 LEAs

QUESTION: Please clarify the dates of services requested. Are there a total of 3 LEAs in the initiative: 1 in 2018, 2 additional LEAs in 2019, and continuation with existing 3 LEAs in January-May 2020?

A: The Scope of Work addresses the 2018 – 2019 and 2019 – 2010 school years and includes three LEAs. LEAs will join the join the initiative at different times, similar to a cohort model: LEA 1/spring 2018, LEA 2/January 2018, LEA 3/January 2019.

Answered On: 1/25/2018 10:00:31 AM
