



STATE OF DELAWARE  
DEPARTMENT OF CORRECTION  
245 MCKEE ROAD  
DOVER, DELAWARE 19904

TO: All Offerors

FROM: Craig Fetzer  
Purchasing Services Administrator

SUBJECT: Addendum to Professional Services Request for Proposal (RFP)  
Contract No. DOC20205-TAP

**ADDENDUM #1 – July 30, 2020**  
**CONSOLIDATED QUESTIONS & ANSWERS**

**Question:** Regarding page 44, part A, I am wondering about the level of detail that the training/curriculum is expected to have. For example, would the vendor say something like "The following programs are the standard in the field and these are the populations that they should be used with." Or is the level of detail highly specific, such as going over each aspect that the program would include and explaining how an employee would deliver each and every aspect of the program? Basically I'm wondering if the vendor would provide global aspects about what programs need to be implemented and why and then the department supervisors work out the details with their employees or if the vendor is responsible for all aspects of the training? This would also help to clarify the question of how many hours of training the staff would need on these issues.

**Answer:** This question was submitted in reference to DOC20205-TAP Transition Accountability Plan. The development of a curriculum for training correctional staff on the use of the Transition Accountability Plan (TAP) is not connected to a specific correctional program or curriculum. The TAP training would focus on the importance of reentry planning for individuals leaving prison and on the correct use of the TAP case management module in the DOC's computerized offender management system. Development of training for staff is requested in other current DOC RFP's, including evaluation of the DOC's sex offender treatment program (Transitions) and validation of assessment tools utilized by the Department (LSI-R and Static-99).