



STATE OF DELAWARE  
DEPARTMENT OF CORRECTION  
245 MCKEE ROAD  
DOVER, DELAWARE 19904

TO: All Offerors

FROM: Craig Fetzer  
Purchasing Services Administrator

SUBJECT: Addendum to Professional Services Request for Proposal (RFP)  
Contract No. DOC19035-SEXOFTREV

**ADDENDUM #2 – March 25, 2019  
CONSOLIDATED QUESTIONS & ANSWERS**

**Referencing RFP Document:**

**Section:** III

**Paragraph number:** B. #6

**Page number:** 6

**Text of passage being questioned:** "Business References"

**Question:** If you had a Memorandum of Understanding with an organization, but the organization has been dissolved but you continue to do business with the individual, would it be necessary to get another reference specifically from the individual?

**Answer:** Yes.

**Section:** III

**Paragraph number:** A. #6

**Page number:** 4

**Text of passage being questioned:** "Vendor's response shall include a staffing plan and demonstrate each assigned staff that will be providing services and facilitating the group sessions has a proven combination of experience and education that is applicable. Include resumes of each assigned staff with the response"

**Question:** How often will the groups meet at each P&P Regional Office and what is the maximum number of group attendees?

**Answer:** Please refer to Appendix B – Scope of Work and Technical Requirements, Paragraph 4. A.