



STATE OF DELAWARE
DEPARTMENT OF CORRECTION
BUREAU OF ADMINISTRATIVE SERVICES
CENTRAL BUSINESS OFFICE
245 MCKEE ROAD
DOVER, DELAWARE 19904

TO: ALL OFFERORS

FROM: KIMBERLY L. GIRANTINO
CONTROLLER

SUBJECT: Addendum to Request for Proposal (RFP)
Contract No. DOC16041-PARENT_NCCCC

ADDENDUM #1 – JUNE 10, 2016
CONSOLIDATED QUESTIONS & ANSWERS

Section number: Appendix B, Section C #2

Paragraph number: 1

Page number: 42

Text of passage being questioned: "The method by which offenders will be referred for participation in the parenting class must be presented. Service provider must detail information to be provided by the DOC for each referral to ensure requested dissemination of information is in accordance with applicable State and Federal laws."

Question: should we include a specific method and/or screening tool(s) by which we or prison staff would evaluate and/or pre-screen inmates for participation in the program?

Answer: Yes, bidders shall include a specific method and/or screening tool(s) by which the vendor or prison staff would evaluate and/or pre-screen inmates for participation in the program.

Section number: Appendix B; Section F

Paragraph number: 1

Page number: 43

Text of passage being questioned: "Reimbursement will be on a per-client and/or per service basis. The proposal shall be reflective of the total proposed number of 90 clients to be serviced during a one year period."

Question: Does "Serviced" mean "enrolled at the outset" or "successfully completed the program?"

Answer: Serviced means enrolled at the outset; as indicated on Page 41 Section C #1 of RFP#DOC16041-PARENT_NCCC. There would be a max of 15 offenders/cohort.

Question: What is the exact amount paid out per client/per service (group)?

Answer: The total amount available for a 12-month period is \$17,221.44.

Section number: Appendix B; Section F

Paragraph number: 1

Page number: 43

Text of passage being questioned: "Reimbursement will be on a per-client and/or per service basis. The proposal shall be reflective of the total proposed number of 90 clients to be serviced during a one year period."

Question: If the proposed number of clients exceeds 90, will the vendor be able to continue the program?

Answer: Page 14 Section D #3 of the original RFP#DOC16041-PARENT_NCCC states that the term of the contract between the successful bidder and the State shall be for one year with three optional extensions for a period of one (1) year for each extension.