



STATE OF DELAWARE
DEPARTMENT OF CORRECTION
BUREAU OF ADMINISTRATIVE SERVICES / PURCHASING
245 MCKEE ROAD
DOVER, DELAWARE 19904

TO: ALL OFFERERS

FROM: PURCHASING SERVICES ADMINISTRATOR

SUBJECT: RESPONSES TO ITB QUESTIONS FOR PROPOSAL NO.:
DOC1534-MUSLIN / MUSLIN SHEETING

ADDENDUM #1 – May 1, 2015

DE Department of Correction submits the following Consolidated Response to questions submitted as of April 30, 2015 close of business. All other terms and conditions of the ITB remain unchanged.

QUESTION #1

What was the previous purchase price & date?

ANSWER: All details for DOC1207-MUSLIN can be viewed at this link: http://contracts.delaware.gov/contracts_detail.asp?i=1146 including bid tabulations / prices. Prices have not changed during the contract cycle.

QUESTION #2

Who was the vendor?

ANSWER: See answer to Question #1.

QUESTION #3

What delivery time does the agency requires?

ANSWER: 60-90 days after receipt of order from DOC. Vendors are asked to provide their best delivery terms after receipt of order as part of the bid submission.

QUESTION #4

On T-180 What is the estimated quantity that was purchased on the last contract?

ANSWER: It has been determined that NO T-180 fabric has been purchased since 2012. As a result, this fabric will be removed from this bid request. If at any time during the next contract, T-180 fabric is required, the awarded vendor(s) will be asked for a price quote.

QUESTION #5

How many yards per item is ordered each time and how often?

ANSWER: T-130 54" approximately 3- 4 times per year at 20,000 yards / up to 80,000 yards; T-130 66" approximately 3 times a year at 20,000 yards / up to 60,000 yards. T-180 is being removed from this bid based upon 0 yards purchased since 2012.

QUESTION #6

Bid award price from last time?

ANSWER: See answer to Question #1.

QUESTION #7

Which of the following outlines the fabric manufacturing requirements under this solicitation?

- a. 100% Made in USA goods (USA woven greige fabric+ USA Mill finishing); or
- b. Partially made in USA (imported greige fabric, but finished in USA); or
- c. 100% Imported fabric (complete fabric woven and dyed / finished outside USA).

ANSWER: Presently DOC accepts 100% imported fabric; however, any of the above options would be acceptable.

QUESTION #8

Please provide the estimated quantity for the T-180 66" in order to submit a quote. Some manufacturers will not quote under 5,000 yards, some will not quote under 10,000 yards and some will not quote anything under a container load, so quantity is important in determining both price and delivery.

ANSWER: See answer to Question #4.

QUESTION #9

I would like to request prior bid tabulations, i.e. prior awardee name, award date and awarded dollar amount per line item per yard.

ANSWER: See answer to Question #1.

QUESTION #10

On page 33 of this bid are required to list a minimum of three business references. As our company is newly formed and no contract has ever been entered into with any companies. If we do not list references, can it produce an effect on our competitive bidding? We have a good standing with our subcontractors.

ANSWER: If your company's management can demonstrate it has the necessary experience and / or expertise to perform under the agreement, DOC will consider. Please use Page 34 (Attachment F) to list the exceptions and proposed documentation to demonstrate the corporate capacity to meet the requirements of this ITB. Resumes of owners and key employees should be submitted, letters of reference from suppliers and/or subcontractors detailing length of professional relationship, with contact information to discuss any questions or concerns should also be attached in lieu of business references.

QUESTION #11

On page 31 bidders are required to have a Delaware Business License. Our company does not have this, how can we obtain?

ANSWER: Details regarding the licensing requirements are outlined on page 15 under item #15 "State of Delaware Business License". Please use this link:

<https://onestop.delaware.gov/osbrlpublic/controller?JSPName=NEWREGISTRATION&op=continue>

QUESTION #12

Page 31 shall be signed, notarized and returned for your bid to be considered. Does it mean that Page 31 should be notarized in the notarization bureau and this notarial certificate should be submitted with the bid? We do not have enough time to notarize this statement. Can we complete a non-collusion guarantee and stamp it? If we are awarded the contract, the notarized non-collusion would be sent to your Department.

ANSWER: Failure to submit a properly completed Attachment C (page 31) "Non-Collusion Statement" will disqualify your bid.