



STATE OF DELAWARE  
DEPARTMENT OF CORRECTION  
BUREAU OF ADMINISTRATIVE SERVICES / PURCHASING  
245 MCKEE ROAD  
DOVER, DELAWARE 19904

TO: ALL OFFERERS

FROM: PURCHASING SERVICES ADMINISTRATOR

SUBJECT: RESPONSES TO ITB QUESTIONS FOR PROPOSAL NO.:  
DOC1532-TWILL / Twill Fabric Various Colors

**ADDENDUM #2 – DECEMBER 30, 2014**

DE Department of Correction submits the following Consolidated Response to questions submitted as of December 26, 2014 close of business. All other terms and conditions of the ITB remain unchanged.

**QUESTION #1**

Industry standard weight is 7.5oz.sq. yard (+/- 0.25) and not per linear yard.

**ANSWER: Page 23, Item A "Specification" item #2 is hereby amended to read as follows: "Finished fabric weight: 7.5 oz. per square yard (tolerance: +/- 0.25 oz./sq. yd.)". Attachment A has been revised and is incorporated into this response to note item A. as per square yard.**

**QUESTION #2**

Industry standard width is 60" cuttable and not 59" cuttable.

**ANSWER: DOC will accept a minimum width of 59" and a maximum width of 64" (61" cuttable).**

**QUESTION #3**

I would like to know regarding the 3/4 sample request will the agency or the garment shop factory will be using an independent lab for the testing? Also after the testing & evaluation will they provide the lab test result?

**ANSWER: DOC reserves the right to have samples independently tested and results of testing would be provided only if the sample did not meet specified standards.**

**QUESTION #4**

Is the award on the above subject based on price or the independent lab test result?

**ANSWER: Please refer to page 15 of the ITB, item 14 - "Basis of Award" for clarification to this question.**

**QUESTION #5**

Bid states that opening is public. Will prices bid be called out or only name of bidders?

**ANSWER: Only names of bidders will be read. This information will also be posted on the bid website once bid date/ time has passed.**

QUESTION #6

2 paper and an electronic copy is required for bid submission: for electronic copy, can we send a small USB drive? We do not have access to DVD or CD that we can write on. Where do we find Appendix B that must be submitted in excel?

**ANSWER: If you do not have the ability to burn your proposal to a DVD or CD, we would accept the proposal on a USB drive. Appendix B does not exist and will be corrected by the addendum #2. Your pricing should be inserted into the Bid Quotation form – noted as Attachment A.**

QUESTION #7

Fabric specs states “59” cuttable”. Is there a maximum width tolerance? Standard is 59”-64” wide.

**ANSWER: Minimum acceptable width is 59”, maximum width 64”.**

QUESTION #8

What is the minimum order size for one or a combination of colors? This is important to accurately quote a delivered price.

**ANSWER: DOC’s prior year purchases are outlined on Attachment A. We typically purchase 20,000 yards of white twill and up to 5,000 yards of color twill.**

QUESTION #9

Is this an all or none award, or will you award on a line-by-line basis?

**ANSWER: Please refer to Question #4.**

QUESTION #10

Do you need the product to be palletize and if so, let me know the demotion.

**ANSWER: Please refer to the ITB page 24, Item E. “Put up and Packaging.”**

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Attachment A

BID QUOTATION

Contract No. DOC1532-TWILL  
Contract Title: TWILL FABRIC / VARIOUS COLORS

STANDARD  
SPECIFICATIONS:

All fabrics listed below shall adhere to this standard specification:

- A. 7.25 to 7.5 oz. per square yard;
- B. Soil resistant;
- C. FIRM hand;
- D. *1<sup>st</sup> quality goods only – at best price;*
- E. Preshrunk;
- F. 65% poly / 35% cotton;
- G. Width: 59" cuttable (minimum);
- H. 150 to 200 yd. rolls;

**MUST SUBMIT SAMPLES WITH BID.**

ITEM NO.	ESTIMATED QTY.	PRICE PER LINEAR YARD
1. White Twill	100,000 yds	
2. Burgundy Twill	2,000 – 2,500 yds	
3. Gray Twill	1,000 – 1,500 yds	
4. Navy Blue Twill	2,500 – 3,000 yds	
5. Turquoise Twill	5,000 – 10,000 yds	
6. Yellow Twill	5,000 – 10,000 yds	
7. Orange Twill	5,000 – 10,000 yds	
8. Red Twill	1,000 – 1,500 yds	

DELIVERY

Ship Stock \_\_\_\_\_ days ARO

Ship Non-Stock \_\_\_\_\_ days ARO

COMPANY

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE \_\_\_\_\_