



STATE OF DELAWARE  
DEPARTMENT OF CORRECTION  
BUREAU OF ADMINISTRATIVE SERVICES / PURCHASING  
245 MCKEE ROAD  
DOVER, DELAWARE 19904

TO: ALL OFFERERS

FROM: PURCHASING SERVICES ADMINISTRATOR

SUBJECT: RESPONSES TO ITB QUESTIONS FOR PROPOSAL NO.:  
DOC1532-TWILL / Twill Fabric Various Colors

**ADDENDUM #1 – DECEMBER 17, 2014**

DE Department of Correction submits the following Consolidated Response to questions submitted as of December 16, 2014 close of business. All other terms and conditions of the ITB remain unchanged.

**QUESTION #1**

What was the previous purchase price & date?

**Answer:** Please refer to current contract details for DOC1203-TWILL  
[http://contracts.delaware.gov/contracts\\_detail.asp?i=1083](http://contracts.delaware.gov/contracts_detail.asp?i=1083) for this information.

**QUESTION #2**

Who was the vendor?

**Answer:** Please refer to current contract details for DOC1203-TWILL  
[http://contracts.delaware.gov/contracts\\_detail.asp?i=1083](http://contracts.delaware.gov/contracts_detail.asp?i=1083) for this information.

**QUESTION #3**

What are the pantone color#'s and can we send a large sample sample with color lab dips?

**Answer:** Sample swatches of colored twill being purchased presently, will be sent for matching purposes. Please email [DOC\\_Purchasing\\_Mailbox@state.de.us](mailto:DOC_Purchasing_Mailbox@state.de.us) with request for samples and include complete shipping address and contact data, by close of business December 30, 2014.

**QUESTION #4**

What delivery time does the agency require and do they need for us to keep stock in US?

**Answer:** 60-90 days after receipt of order from DOC. Maintaining inventory in US is desired for improved order fulfillment, but not mandatory.

**QUESTION #5**

Will the agency provide us with a delivery schedule?

**Answer:** Deliveries are accepted between the hours of 8:00 a.m. – 12:30 p.m., Eastern Standard Time, Monday through Friday, with exceptions for observed State Holidays.

**QUESTION #6**

Please confirm estimated quantities for items 2 through 8 based on prior year usage.

**Answer:** Please refer to Page 28 of the ITB, Attachment A. Quantities highlighted in Yellow are the prior year usage figures for each item.

QUESTION #7

Is it possible for us to get swatches for color reference for each of the colors from DOC? If necessary we can provide our account number for UPS or FedEx, so that you may send them to us.

**Answer:** Yes. Please see response to Question #3 above.

QUESTION #8

Regarding samples, would it be acceptable for vendors to provide you with one 3/4 yard full width sample and swatches for the remaining colors?

**Answer:** Page 23 of the ITB states “all samples to be a minimum of three quarter (3/4) linear yard and full width, selvage to selvage.” DOC will accept one full sample in white, with color swatches. Please ensure each sample is labeled in accordance with ITB specifications.

QUESTION #9

On page 23, paragraph D; reference is made to 'Pantone Textile Color Guide Numbers', however the desired numbers are not listed. Please provide us with the Pantone color number for each of the line items.

**Answer:** Please refer to Question # 3 above.