



STATE OF DELAWARE  
DEPARTMENT OF CORRECTION  
245 MCKEE ROAD  
DOVER, DELAWARE 19904

### CONTRACT ADDENDUM #3

<b>CONTRACT NAME:</b>	<b>THIRD PARTY PRE-TRIAL SUPERVISION CONTRACT No. DOC1531-PRETRIAL</b>
<b>VENDOR NAME:</b>	Rick VanStory Resource Centers, Inc.
<b>ADDRESS:</b>	500 W. 2 <sup>nd</sup> Street, Wilmington, DE 19801
<b>VENDOR REPRESENTATIVE NAME:</b>	Allen Conover, Chief Executive Officer
<b>TERMS OF CONTRACT AMENDMENT:</b>	<p>Effective September 15, 2016, the Delaware Department of Correction (DDOC) is amending the current contractual agreement DOC1531-PRETRIAL, dated July 1, 2016, as follows:</p> <p>Appendix 1 Service and Budget Description, paragraph 5 is updated as noted in <b>Red</b> below.</p> <p>5. Payment(s) will be made within 30 days after presentation of invoice(s) submitted with supporting documentation that verifies the completed, acceptable deliverable(s). Invoice must contain period of service, Vendor Invoice Number and itemized description of the services provided to coincide with the contract deliverables. <b>Supporting documentation shall include monthly summary of expenditures and balances as well as a break-down by line of how totals were calculated. Expenditures shall not exceed ceilings as identified below and agreed to by RVRC. Any adjustments to the budget, including any reallocation across budget categories shall be submitted in writing to the DDOC for approval. Such approval is at the sole discretion of the DDOC. Expenditures exceeding any budgetary category will not be paid by DDOC without advanced approval and justification.</b></p> <p><b>Approved budget effective July 1, 2016 through June 30, 2017 is \$204,069.00 as follows:</b></p> <p><b>SALARIES: \$130,832.00 (annually) 1 Director and 3 case managers</b></p> <p><b>FRINGE: \$23,550.00 (annually) 18% of all salaries</b></p> <p><b>TRAVEL: \$0.00</b></p>

RENT: \$12,000.00 (annually)

CONTRACT: \$0.00

SUPPLIES: \$12,900.00 (annually)

1 bed x \$20/day \$7,300 (annually)

4 cellular phones \$2,400 (annually)

Office supplies \$1,200 (annually)

Files \$1,000 (annually)

Client supplies \$1,000 (annually)

EQUIPMENT: \$7,425.00 (annually)

Van usage \$2,000 (annually)

Car usage \$2,160 (annually)

Copier usage \$1,200 (annually)

Car insurance \$1,200 (annually)

Client bus tickets \$865 (annually)

(Estimated 320 two-way tickets)

INDIRECT: \$17,362.00 (9.3055% of total budget)

TOTAL: \$204,069.00

All other services rendered shall be in accordance with the same terms and conditions as set forth in the contract dated July 1, 2016.

ORIGINAL ON FILE

Allen Conover, Chief Executive Officer  
RVRC, Inc.

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Alan Grinstead, Chief, Bureau of Community  
Corrections  
Delaware Department of Correction

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Craig Fetzer, Purchasing Services Administrator  
Delaware Department of Correction

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Janet L. Durkee, Chief, Bureau of Admin. Services  
Delaware Department of Correction

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Robert M. Coupe, Commissioner  
Delaware Department of Correction