



STATE OF DELAWARE
DEPARTMENT OF CORRECTION
BUREAU OF MANAGEMENT SERVICES
PURCHASING OFFICE
245 MCKEE ROAD
DOVER, DELAWARE 19904
Telephone: (302) 857-5412
Fax: (302) 622-4461

November 5, 2013

Mr. Frederick J. Singer
Singer Equipment Company
150 S. Twin Valley Road
Elverson, PA 19520

RE: DOC1429-DISHWASH / Dishmachines for JTVCC
AWARDED ITEM: Two (2) Hobart Model FT924 Dishwashers

Dear Mr. Singer:

The Department of Correction is pleased to advise that Singer Equipment Company has been selected as the awarded vendor for the Dishmachines contract number DOC1429-DISHWASH. Please have both of the attached contracts executed and returned to my attention by no later than **November 25, 2013**.

The contract form **MUST** have the signature of a representative who has the legal capacity to enter your organization into a formal contract with the State of Delaware.

Do not incur any expense or obligation in connection with fulfillment of the contract agreement until you receive an official State of Delaware Purchase Order. If you require any clarification, please do not hesitate to contact me at (302) 857-5412. We appreciate your cooperation and look forward to working with you.

Sincerely,

Erika Martine-Duquette
Purchasing Services Administrator

Enclosures