



STATE OF DELAWARE  
DEPARTMENT OF CORRECTION  
BUREAU OF MANAGEMENT SERVICES / PURCHASING  
245 MCKEE ROAD  
DOVER, DELAWARE 19904

TO: ALL OFFERERS

FROM: PURCHASING SERVICES ADMINISTRATOR

SUBJECT: RESPONSES TO RFP QUESTIONS FOR PROPOSAL NO.:  
DOC1427-PHARM, Correctional Health Care Pharmaceutical Services

**ADDENDUM #5 – September 20, 2013**

DE Department of Correction submits the following Consolidated Response to questions submitted between September 13<sup>th</sup> through September 19<sup>th</sup>. All other terms and conditions of the RFP remain unchanged.

**QUESTION #1**

Section:

Paragraph:

Page:

**Question:** With regards to same day delivery, several questions have been submitted and answered and states that SAME DAY delivery is required. However, another response used the example of a cut-off time of 4PM and delivery within 12 hours (therefore, not same day). Can you please clarify this requirement further? Also, would it be expected that all facilities have the same pharmacy cut-off time? What would be that preferential time of the day?

**Answer:** For all of the above please refer to previously answered questions.

**QUESTION #2**

Section:

Paragraph:

Page:

**Question:** Can you please provide Delaware DOC total pharmaceutical expenditure for the last year (additional time, if available)? What is the current per inmate per month management fee? What were the totals on the pharmaceuticals themselves? Is there a rate at which the pharmaceuticals are sold? Where would a copy of the current contract be available, if not answering all the above questions?

**Answer:** Any information we would provide to this group of questions can be found within the information contained within Appendix C page 52 and current contracts can all be found on our website. <http://www.doc.delaware.gov/offenderHealthcare.shtml>

QUESTION #3

Section:

Paragraph:

Page:

**Question:** Are there any specific areas at any of the facilities that are specifically licensed as a pharmacy? Or are these more defined as medication rooms?

**Answer:** They are defined as medication rooms.

QUESTION #4

Section:

Paragraph:

Page:

**Question:** Can you further clarify and expand the expected responsibilities of the on-site clinical pharmacist?

**Answer:** Additional expected responsibilities of the on-site clinical pharmacist would be drug utilizations studies, monitor the formulary for cost effectiveness and appropriate utilization, and provide educational programs with medical staff and with patients to optimize the treatment of hypertension, diabetes, arthritis, pain management, and anti-coagulation therapy.

QUESTION #5

Section: B

Paragraph: ii

Page: 7

**Question:** (Referencing Line 331). Unsure of the requirement to be a pharmacist or a nurse? Both required? Can you please clarify the staffing requirements, as expected by the pharmacy?

**Answer:** A Clinical Pharmacist with the training and experience is expected; however, a Clinical Pharmacist whom also has as an RN is optimal, but not required.

QUESTION #6

Section: B

Paragraph: ii

Page: 8

**Question:** With regards to Medical Records on page 8, is the DOC currently using an Electronic Medical Record? If so, which system is in place? If not, is a system expected to be implemented soon? Is this the responsibility of the healthcare vendor or will the state be procuring a system?

**Answer:** Please refer to the RFP and previously answered questions.

QUESTION #7

Section: B

Paragraph: 11.a.

Page: 12

**Question:** Page 12 details information about the pharmacy's orientation program. In order to include this information in a pharmacy staff orientation, where would information be available on the Delaware DOC Security procedures, Code of Ethics, Suicide Prevention standards, etc.?

**Answer:** This information would be provided to the selected vendor at the start of contract, but most of this information can be found on the DOC website under the department's policy manual.

<http://www.doc.delaware.gov/policymanual/index.shtml>

**(Question #7 cont. on page 3)**

**Question:** Does this orientation and training apply to all pharmacy personnel or specifically those working with and onsite at the Delaware DOC account?

**Answer:** This information applies to any and all staff upon hire.

QUESTION #8

Section:

Paragraph:

Page:

**Question:** Does the Pharmacy Vendor supply the Med. Carts?

**Answer:** Please refer to previously answered questions.

QUESTION #9

Section:

Paragraph:

Page:

**Question:** How many inmates take multiple (more than 1) long term drugs?

**Answer:** Currently, there are 4,584 patients with more than 1 active order.

QUESTION #10

Section:

Paragraph:

Page:

**Question:** What is the per cent (%) breakdown of the prison population between pre-sentence (detentioners) and sentenced inmates?

**Answer:** 27% is the breakdown of the prison population between pre-sentence (detentioners) and sentenced inmates.

QUESTION #11

Section:

Paragraph:

Page:

**Question:** What is the average length of stay for a pre-sentenced (detention) inmate?

**Answer:** The average length of stay for a pre-sentenced detentioner is 29 days.