



STATE OF DELAWARE
DEPARTMENT OF CORRECTION
BUREAU OF ADMINISTRATIVE SERVICES
245 MCKEE ROAD
DOVER, DELAWARE 19904

CONTRACT ADDENDUM #12

CONTRACT NO.:	DOC1202-MENTAL
CONTRACT NAME:	Inmate Substance Abuse and Mental Health Services
VENDOR NAME:	Connections Community Support Programs, Inc. (CCSP)
ADDRESS:	3821 Lancaster Pike, Wilmington, DE 19805
VENDOR REPRESENTATIVE NAME:	Catherine McKay President & CEO
TERMS OF CONTRACT EXTENSION: <p>The undersigned hereby agrees to extend the existing Inmate Substance Abuse and Mental Health Contract No. DOC1202-MENTAL for the period of July 1, 2018 thru June 30, 2019, with the following amendments agreed by both parties:</p> <p>The annual base compensation for the contract extension (FY19) shall be \$13,412,628.07, which reflects a one percent (1%) increase over the FY18 annual base compensation.</p> <p>The annual base compensation for the New Expectations Program shall remain the same as the FY18 rate of \$144,970.56 (\$12,080.88 per month).</p> <p>Per Table-1, CCSP shall maintain the additional staffing required for the special treatment center at James T. Vaughn Correctional Center (JTVCC) and perform all other services contemplated under the settlement approved in Community Legal Aid Society, Inc. v Coupe, C.A. No. 15-688 (GMS) for an annual staff salary of \$797,855.00. CCSP shall submit separate monthly invoices based upon actual staffing costs with supporting documentation to accompany each invoice. Costs will only be reimbursed for positions that are filled.</p> <p>Per Table-2, CCSP shall maintain the additional staffing as recommended by the Burns Metzner Staffing Ratio for an annual staff salary of \$812,212.63. CCSP shall submit separate monthly invoices based upon actual staffing costs with supporting documentation to accompany each invoice. Costs will only be reimbursed for positions that are filled.</p> <p>The 25% annual performance bond requirement listed on page 73 of original RFP is waived during the extension term in exchange to sustain the staffing increase implemented during FY17 and other considerations as mutually agreed for the remaining balance.</p> <p>The total compensation amount for the above shall not exceed \$15,167,666.26</p> <p>All other services rendered shall be in accordance with the same terms and conditions as set forth in the original contract effective July 1, 2012 and any subsequent addendums. This contract will expire on June 30, 2019 and may be extended one additional year for FY20 at the sole discretion of the Commissioner for the Delaware Department of Correction.</p>	

Table-1
JTVCC Special Treatment Center - SNU

Increased Behavioral Health	Staffing Needs	Total Anticipated Costs (12-months)
1.0	Residential Treatment Director	\$127,695.00
0.6	Staff Psychiatrist	\$192,000.00
1.0	Clinical Supervisor	\$74,240.00
1.0	Clinician	\$66,560.00
2.0	Activity Technician	\$102,400.00
1.0	Psych RN	\$91,600.00
1.0	Clinician	\$66,560.00
2.0	Psych Techs	\$76,800.00
9.6	TOTAL	\$797,855.00

Table-2
BURNS METZNER STAFFING RATIO INCREASE FY18

FACILITY	Increased Behavioral Health	Staffing Needs	Expenses – Contractual Funds
HRYCI	0.85	Psych NP	\$140,991.60
HRYCI	0.4	Activity Technician	\$17,691.20
HRYCI	0.4	Clinician	\$26,624.00
HRYCI	1.0	Clerical Staff	\$38,888.56
JTVCC	1.6	Psych NP	\$265,395.00
JTVCC	0.67	Activity Tech	\$29,632.76
JTVCC	0.67	Clinician	\$44,595.20
JTVCC	1.0	Clerical Staff	\$38,888.56
JTVCC	2.4	Clinician (compound)	\$159,744.00
SCI	0.3	Psych NP	\$49,761.75
TOTALS	9.29		\$812,212.63

SIGNATURE PAGE TO FOLLOW

